

**NIDM/Admin/Deputation-AssistantProfessor/380/2024(partfileof327)**

**Dated:- 05.01.2026**

To,

- The Secretaries of Ministries/Departments of Government of India
- Chief Secretaries of the State Governments/Union Territories
- Relief Commissioners of all States/SDMA of all States
- MHA/NDMA/NDRF/DGCD & HG

**Subject:- Filling up of Assistant Professor (Group 'A') post in National Institute of Disaster Management, Southern Campus on deputation (Including Short-Term Contract) basis**

Madam/Sir,

NIDM, is a Training Institute for disaster management under Ministry of Home Affairs, Govt. of India, requires the services of suitable officers for filling up following Group 'A' post at Southern Campus on deputation (including short term contract) basis:-

S.No.	Classification	Name of the post	No. of vacancies	Pay Level as per 7 CPC	Eligibility Criteria & Application Format
			Southern Campus		
1.	Group 'A'	Assistant Professor	3	10	<b>Annexure - 1</b>

\*Vacancy position may increase

3. A copy of relevant extract of the existing Recruitment Rules for the above post in NIDM under the Ministry of Home Affairs is at **Annexure-2**. The National Institute of Disaster Management Employees (Recruitment and Other Conditions of Service) Rules, 2014 are required to be referred for applying for the above post.

4. It is requested to give wide circulation to this vacancy amongst all Statutory/Autonomous organizations/Universities or Institutes, fully funded by the Central Government or State Government, under your administrative control. The nominations of eligible officers along with their applications (in duplicate) duly countersigned by the competent authority in the enclosed proforma along with Annual Confidential Reports/APARs in original or their attested copies duly attested with rubber stamp on each page by an officer not below the rank of Under Secretary for the last five years of the officer, who could be spared immediately in the event of his/her selection, may be sent to **The Executive Director, National Institute of Disaster Management, (NIDM), (Ministry of Home Affairs), Plot no. 15, Pocket-3, Block-B, Sector-29, Rohini, Delhi -110042 on or before 09.02.2026 till 11:59:59 PM.** While forwarding the names, an integrity certificate and a certificate that no disciplinary action/proceedings, vigilance case is either pending or being contemplated against the officer may also be attached. Applicants may send an advance copy of their application at the above address/ email at **recruitment.nidm@nic.in**.

5. Applications received after the last date or application incomplete in any respect or those not accompanied with requisite document/information will not be considered. The cadre authorities may ascertain that the particulars sent by the officer are correct as per their service records.

Yours faithfully,



**(Col Manoram Yadav, SM)**

**Joint Director**

**Encl: as above**

**Proforma for the post of Assistant Professor on deputation (ISTC basis) basis in Southern Campus**

1. Please indicate campus for posting:
2. Name and Address in Block Letters:
3. Date of Birth (in Christian Era):
4. i. Present Post Held:
- ii. Name of the Organisation where posted:
- iii. Date of entry into regular service:
- iv. Date of Superannuation:
5. Educational Qualifications:
6. Whether educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same):

Paste latest  
passport size  
photograph

<b>Qualifications / Experience required as mentioned in the advertisement / vacancy circular/ RRs</b>	<b>Qualifications Experience possessed by the officer</b>
<p>From amongst the officers or employees of the Central Government or State Government or Union Territories or Statutory or Autonomous Bodies or Universities or Institute fully funded by the Central Government or State Government holding analogous post on regular basis in the parent cadre and possession the following education qualifications:</p> <p>Qualification</p> <p>Essential:</p> <p>Masters Degree with 55% marks in Social Sciences/Environmental/Earth Science/Engineering/Disaster Management or allied subjects with at least 55% of the marks or its equivalent in Master Degree with consistent good academic record.</p>	
<p>Desirable:</p> <p>(i) M.Phil or Ph.D. in the concerned or allied disciplines.</p> <p>Contribution to innovation educational, design of new curricula and courses, developing training modules, and technology-mediated teaching learning process.</p>	

(Add Additional Sheet if necessary)

7.	Please state clearly whether in the light of entries made by you above, you meet the requisite essential qualifications and work experience of the post.	
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8.	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.
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Office/ Institution	Post Held on regular basis	From	To	* Pay Band and Grade Pay / Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

\* Important: Pay-Band and Grade Pay granted under ACP/ MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/ MACP Scheme	From	To

9.	Nature of present employment (i.e. Adhoc or temporary or quasi - permanent or permanent)
10.	In case the present employment is held on deputation / contract basis, please state:

Date of Initial appointment	Period of appointment on deputation / contract	Name of the parent office/ organization to which the applicant belongs	Name of the post and pay of the post held in substantive capacity in the present organization

11. If any post held on deputation by the application in the past, date of return from the last deputation and other details.

12.	Additional details about present employment: a. Central Government b. State Government c. Autonomous Organization d. Government undertaking e. Universities f. Others
13.	Are you in the revised scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
14.	Total emoluments per month now drawn

Basic pay in the pay Band	Grade Pay	Total Emoluments

15.	In case the applicant belongs to an organization which is not following the Central Government pay scales, the latest salary slip issued by the organization showing the following details may be enclosed:-
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Basic Pay with scale of pay and rate of increment	Dearness Pay/ interim relief/ other allowances (with break-up details)	Total emoluments

16.	Additional Information, if any, relevant to the post you applied for in support of your suitability for the post (Additional Academic qualifications professional training, work experience over and above prescribed in the Vacancy Circular/ Advertisement).	
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17.	<p><b>Achievements:</b> The Candidates are requested to indicate information with regard to :</p> <ul style="list-style-type: none"> <li>i. Research publication and reports and special projects.</li> <li>ii. Awards/ Scholarships / Official appreciation</li> <li>iii. Affiliation with the professional bodies/ institutions / societies</li> <li>iv. Patents registered in own name or achieved for the organization</li> <li>v. Any research / innovative measure involving official recognition and;</li> <li>vi. Any other information</li> </ul>	
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18.	Whether belongs to SC/ST.	
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I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection

Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature of the candidate

Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Telephone/Fax/Email: \_\_\_\_\_

Date:

**Certification by the Employer/Cadre Controlling Authority**

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / She possess educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.

Also certified that:-

- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt./Kum.\_\_\_\_\_
- ii. His/ Her integrity is certified.
- iii. His/ Her CR Dossier in original/photocopies of the ACRs for the last 5 years dulyattested by an officer of the rank of Under Secretary to the Government of Indiaor above, are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years **or** a list of major/ minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned:  
(Employer/ Cadre Controlling Authority)  
Name in Block Letters:  
Designation:  
Office Seal:  
Email: