ORDER

(under section 30 of the Disaster Management Act, 2005)

In compliance of the directions issued by the Ld. Additional Chief Secretary to Govt. of Haryana Department of Revenue and Disaster Management vide no. PS/PCR&ACS/2020/Spl-5 dated 19.04.2020 and Ministry of Home Affairs, Govt. of India NO. 40-3/2020-DM-1 (A) dated 15th April, 2020 (attached) and in view of the powers conferred under the Section 30(2) (v) of the Disaster Management Act, 2005, I, Hema Sharma, IAS, Deputy Commissioner, Panipat and Chairperson, District Disaster Management Authority, do hereby depute the following officials for GRANT OF EXEMPTION PASSES TO ESSENTIAL INDUSTRIES/SERVICES/ CONSTRUCTION/ COMMERCIAL AND PRIVATE ESTABLISHMENT to open from 20th April, 2020 in District, Panipat:-

1) Demarcation of area as Containment Zone shall be determined by Health Department, Govt. of Haryana from time to time and will be published on onemapggm.gmda.gov.in and through press intimation.

2) Activities permitted in and outside containment zones will be strictly regulated as per MHA guidelines dated 15-04-2020 (Copy Attached).

3) Implementation Process

1. Applicant shall apply on SARAL Haryana Portal (https://saralharyana.gov.in/) to obtain permission to resume operations and apply for passes. Further, passes for interstate movement of vehicles shall be applied on Govt of India portal for e-pass (https://covidpass.egovemnts.org/requester-dashboard/)

2. As a part of application, the applicant will give an undertaking of sops mentioned in annexure I&II of MHA order issued on 15th April, 2020.

3. In order to scrutinize and approve the application, following committees have been constituted at Block level, Town level, and City level comprising following members:

Committee for Approval for passed up-to 25 people:

Sub Division: Panipat

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Rural Areas</th>
<th>Urban Areas</th>
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<tbody>
<tr>
<td>1</td>
<td>Sh. Dalbir Singh, HCS, SDM, Panipat</td>
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<tr>
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<td>2</td>
<td>Sh. Sandeep Kumar, HPS, DSP L&amp;O, Panipat</td>
<td>Sh. Vijender Kumar, HPS, DSP City, Panipat</td>
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<tr>
<td>3</td>
<td>Ms. Ritu Lathar/ Sh. Sumit Bakshi/ Sh. Jitender Kumar/ Sh. Ravi Kumar, BDPO (in their block)</td>
<td>Sh. Rahul Punia, Executive Engineer, Municipal Corporation</td>
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<tr>
<td>4</td>
<td>Sh. Hardeep Singh, ADH&amp;S, Panipat</td>
<td>Sh. Hardeep Singh, ADH&amp;S, Panipat</td>
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**Sub Division: Samalkha**

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<thead>
<tr>
<th>Sr No</th>
<th>Rural Areas</th>
<th>Urban Areas</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Sh. Sahil Gupta, IAS, SDM, Samalkha</td>
<td>Sh. Sahil Gupta, IAS, SDM, Samalkha</td>
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<td>2</td>
<td>Sh. Pardeep Kumar, HPS, DSP Samalkha</td>
<td>Sh. Pardeep Kumar, HPS, DSP Samalkha</td>
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<td>3</td>
<td>Sh Ravi Kumar, BDPO (in their block)</td>
<td>Smt. Rajesh Kadyan, Secretary, MC, Samalkha</td>
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<tr>
<td>4</td>
<td>Sh. D.P.Singh, ADH&amp;S, Panipat</td>
<td>Sh. D.P.Singh, ADH&amp;S, Panipat</td>
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**Committee for Approval for passes for more than 25 but up to 200 people**

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Rural and Urban areas (except Mc area)</th>
<th>Municipal Corporation (MC) Area</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Ms. Preeti, IAS, ADC, Panipat</td>
<td>Sh. Om Parkash, HCS, Commissioner, Panipat</td>
</tr>
<tr>
<td>2</td>
<td>Sh. Satish Vats, HPS, DSP HQ, Panipat</td>
<td>Sh. Satish Vats, HPS, DSP HQ, Panipat</td>
</tr>
<tr>
<td>3</td>
<td>Ms. Ritu Lathar/ Sh. Sumit Bakshi/ Sh. Jitender Kumar/ Sh. Ravi Kumar/ BDPO (in their block)</td>
<td>Sh. Rahul Punia, Executive Engineer, Municipal Corporation, Panipat</td>
</tr>
<tr>
<td>4</td>
<td>Sh. Jitender Kharab, Deputy Director, Safety and Health, Panipat</td>
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</tbody>
</table>
Committee for Approval for passes for more than 200 people

<table>
<thead>
<tr>
<th>Sr No</th>
<th>District</th>
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<tbody>
<tr>
<td>1</td>
<td>Smt. Hema Sharma, IAS, Deputy Commissioner, Panipat</td>
</tr>
<tr>
<td>2</td>
<td>Smt. Manisha Choudhary, IPS, SP Panipat</td>
</tr>
<tr>
<td>3</td>
<td>Smt. Kshitij, AD, DIC, Panipat</td>
</tr>
<tr>
<td>4</td>
<td>Sh. S.N. Sharma, ALC, Panipat</td>
</tr>
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4. Initially permission will be granted by the Committees on first come first service basis restricting the total number of industrial workers/employees as prescribed below:

a) Approval of passes for industries applying for 0-25 persons:
   i. SDM level committee shall grant permission to a maximum of 1000 persons per block in rural area in first phase.
   ii. SDM level committee shall grant permission to a maximum of 1000 persons per town (for corporation area maximum of 2000) in urban areas in first phase.

b) Approval of passes for industries applying for 25-200 persons:
   i. ADC as well as Commissioner, Municipal Corporation shall grant permissions to maximum of 2000 persons each in their jurisdictions in first phase.
   ii. In case there is no municipal corporation in the district, maximum number of permissions shall be restricted to 2000 persons in that district.

c) Approval of passes for industries applying for more than 200 persons:
   i. DC shall grant permissions to a maximum of 3000 persons in the district in first phase.
   Further issuance of passes will be decided after reviewing the prevailing situation.
   ii. The workers allowed in the In-situ labour in construction activities/other activities shall not be accounted in the permission limits mentioned for various committees as above. However restriction on in-situ will continue to apply as mentioned in the earlier instructions.
iii. The passes earlier issued for essential services shall be valid during the extended lockdown period also.

5. This entire process of scrutinizing and grant of permission/ passes shall be issued in a phased manner through SARAL Haryana Portal https://saralharyana.gov.in/) by the aforementioned Committee. The phasing will be done in district as per social distancing norms and strict containment requirements in the district. Accordingly, approvals will be given in a phased manner strictly on first come first serve basis.

6. **Guidelines for phased approval are as following:**

- For Industries/ Industrial establishment/ Commercial and Private Establishment (other than IT and ITeS units)
  a. In case of pass requirements for up to 20 people, approve 100% of the requirements
  b. In case of pass requirements for more than 20 people, approve 50% of the requirements or 20 passes, whichever is higher

- For IT and ITeS units
  c. In case of pass requirements for up to 20 people, approve 50% of the requirements
  d. In case of pass requirements for more than 20 people, approve 33% of the requirements or 10 passes, whichever is higher

- For Construction projects
  e. In case of in situ construction projects, allowed in 16.iii of MHA guidelines, operations shall be allowed with 50% of the total workforce, However, no passes will be issued
  f. In case of non in situ projects allowed in 16.i, 16.ii, of MHA guidelines, operations shall be allowed with 50% of the total workforce with issuance of Blue passes

- It is clarified that opening of shops/dhabas on highways/movement of Self Employed individuals shall be strictly governed by MHA guidelines, and will be regulated by the Block/Town/City level committee, as applicable, outside of this mechanism in consultation with department of Labor by strictly adhering to the containment zone restrictions issued by MHA guidelines.
• In view of the approaching summer season and new academic session, distribution of books by book shops to school and college students and sale of Air Conditioners, Air coolers, Fans and their repair shops may be treated as essential goods/services and allowed to remain open and operate outside containment zone.

These guidelines are to be strictly implemented without and dilution. The District Magistrate can, however, in exercise of the powers vested vide para 4(2) of the MHA guidelines, fix the timings of various establishments, industries and other permitted activities depending upon the local requirements and norms of social distancing.

7. **Passes shall be issued with the following distinction:**
   a. **Red Special Pass:** Triangular passes in Red color shall be issued only to “Essential Service Providers” and Special pass holder will be allowed to enter the containment area (as notified by District Administration from time to time) or outside containment area both to provide essential services.
   b. **Ordinary pass:** Rectangular passes (in green color for industries/Commercial Establishment and Blue color for Construction Projects) shall be issued to other than “Essential Service Providers” eligible for “as per guidelines issued by MHA, GoI” Ordinary pass holder shall not be allowed to enter containment area (as notified by District Administration from time to time).

Further, for in situ labour i.e labour residing within the factory unit/site, no separate passes shall be required.

8. **Process Review Committee:** A committee shall be formed under the chairmanship of the Special Secretary, Home Department and including Secretary, Industries and Special Secretary, Labour to oversee/monitor the issuance of passed.

9. The committee headed by the DC will oversee and monitor the functioning of other committees at district level.

10. Oversight Committee at State level under the Chairmanship of ACS (I&C) including administrative secretaries of their representation of departments such as Department of Health and Family Welfare, Department of Labour, Department of Food and supplies, Home
Department, Additional Director (IS&H) etc. shall be formed for the purpose of oversight and guidance to various departments of the Govt. of Haryana. MD HSIIDC will be the Nodal Officer to co-ordinate the operations of this committee.

11. **Grievance Redressal Mechanism**: Industrial undertaking can submit their queries/grievances pertaining to their operations on Grievance portal [https://grs.hartron.io/#/](https://grs.hartron.io/#/) (available on Haryana Enterprise Promotion Centre portal) developed by Department of Industries & Commerce, HSIIDC, Department of industries & Commerce, and Labour Department will act as Nodal Offices to co-ordinate the operations of this mechanism.

The above mentioned committee will submit their daily progress report to the undersigned in the evening.

You are, therefore, requested to bring these instructions to the notice of all concerned for information necessary action and immediate strict compliance.

Deputy Commissioner,
Panipat.

Endst. No. 1433 / M8  Dated: 20.04.2020

A copy of the above is forwarded to following for information and further necessary action:

1. The Financial Commissioner Revenue & Additional Chief Secretary to Government of Haryana Revenue & Disaster Management Department.
2. The Director of Industries & Commerce Haryana, Chandigarh
4. Additional Deputy Commissioner, Panipat.
6. Sub Divisional Magistrate, Panipat/ Samalkha
7. All the Deputy Superintendent of Police in the District.
8. All the BDPOs in the district.
9. All above Officer.
10. Assistant Director, DIC, Panipat.

Deputy Commissioner,
Panipat.