MOST IMMEDIATE/ACTIONABLE
CORONA VIRUS PANDEMIC
From
Deputy Commissioner,
Sirsa
To
1. DIG-SP, Sirsa
2. ADC, Sirsa
3. All S.D.Ms in district Sirsa
4. CEO, DRDA, Sirsa
5. GM, Milk Plant, Sirsa
6. DFO, Sirsa
7. SE, PHED, Sirsa
8. Civil Surgeon/Dy. Civil Surgeon (NHM), Sirsa
9. Sr. Drugs/Drugs Control Officer, Sirsa
10. DRO, Sirsa/PO, DMC, Sirsa
11. DDPO, Sirsa
12. DETC (ST), Sirsa
13. DDA, Sirsa/AAE, Sirsa
14. DD, DIC, Sirsa
15. D. Fisheries O., Sirsa
16. RO, HSPCB, Hisar
17. DFSC/DM, Hafed/HAIC/Confed/Warehousing/AM, FCI, Sirsa
18. DPO, WCD/DCWO/DCPO/DSWO, Sirsa
19. DEO/DEEO/DPC, SSA, Sirsa
20. T.O., Sirsa
21. CLDM, PNB, Sirsa
22. GM Roadways, Sirsa
23. D. Ayush O. Sirsa
24. XEN, HSAMB, Sirsa
25. DMCO, Sirsa
26. DIPRO, Sirsa
27. XEN, PR, Sirsa
28. All Tehsildars/NTs/BDPOs in distt. Sirsa
29. EOs/Secy. of all ULBs & Mkt. Comm. in distt. Sirsa
30. Asstt. Labour Commissioner, Sirsa
32. Incharge, Distt. War/Control Room, Sirsa
33. All Duty Magistrates/Incident Commanders (through concerned SDMs)
34. All respective members of Local/Sector/Zonal Committees
35. DIO, NIC, Sirsa
36. Principals all GIITs in distt. Sirsa
37. All HoDs in distt. Sirsa
38. President, IMA, Sirsa

Sub: Minutes of meeting of Crisis Coordination Committee (CCC) held on 17.04.2020 at 12.00 Noon through Video Conference, regarding COVID-19 Disease

Please find enclosed herewith a copy of minutes of meeting of Crisis Coordination Committee (CCC) held on 17th April, 2020 at 12.00 Noon under the Chairpersonship of the Chief Secretary to Govt. Haryana through Video Conference regarding Covid-19 Disease, as received from the office of the Chief Secretary, Haryana (Political & Parliamentary Affairs Deptt.) vide letter No. 54(C-19)/01/20-5Pol dated 17th April, 2020, for information and immediate necessary action pertaining to respective departments/organizations. All concerned are directed to send daily ATR by 10.00 AM.

DA: As above
Date Bound

Haryana Government
Chief Secretary’s Office
Political & Parliamentary Affairs Department
No. 54 (C-19)/01/20-SPol

Dated Chandigarh 17th April, 2020.

To

1. The Additional Chief Secretary to Govt., Haryana & Financial Commissioner,
   Revenue & Disaster Management Departments.
2. The Additional Chief Secretary to Government, Haryana,
   Home, Jails, Criminal Investigation and Administration of Justice,
   Tourism Departments.
3. The Additional Chief Secretary to Government, Haryana,
   Agriculture & Farmer welfare and Cooperation Department.
4. The Additional Chief Secretary to Government, Haryana,
   Fisheries Department.
5. The Additional Chief Secretary to Government, Haryana,
   Food & Civil Supplies Department.
6. The Additional Chief Secretary to Government, Haryana,
   Forests & Wildlife and Medical Education & Research Department.
7. The Additional Chief Secretary to Government, Haryana,
   Urban Local Bodies Department.
8. The Additional Chief Secretary to Government, Haryana,
   Health & Family Welfare & PW (B&R) and Architecture Departments.
9. The Additional Chief Secretary to Government, Haryana,
   Finance and Planning, Industries & Commerce Departments.
10. The Principal Secretary to Government, Haryana,
    School Education Department.
11. The Principal Secretary to Government, Haryana,
    Development & Panchayats Department.
12. The Principal Secretary to Government, Haryana,
    Excise & Taxation and Transport Department.
13. The Principal Secretary to Government, Haryana,
    Labour Department.
14. The Principal Secretary to Government, Haryana,
    General Administration and Skill Development & Industrial Training Department.
15. The Director General of Police, Haryana.
16. The Director General Health Services Haryana.
17. The Director General, Haryana Institute of Public Administration, Gurugram.
18. The Managing Director, Haryana Dairy Development Cooperative Federation Ltd.

Subject:- Minutes of the meeting of Crisis Coordination Committee (CCC) held on
17.04.2020 at 12:00 Noon through Video Conference regarding COVID-19
Disease.

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Sir/Madam,

I am directed to address you on the subject noted above and to send herewith a copy of
the minutes of meeting of Crisis Coordination Committee (CCC) held on 17.04.2020 at 12:00(Noon)
under the Chairpersonship of Chief Secretary Haryana through Video-Conference in the Main
Committee Room, 04th Floor, Haryana Civil Secretariat, Chandigarh regarding COVID-19 Disease for
immediate necessary action on the issues pertaining to their respective department.

Yours faithfully,

[Signature]

Superintendent Political
for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-SPol
Dated Chandigarh the 17th April, 2020.

A copy alongwith the minutes of the meeting is forwarded to all the Administrative
Secretaries to Government Haryana for information and necessary action.

[Signature]

Superintendent Political
for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5SPol
Dated Chandigarh the 17th April, 2020.

A copy, alongwith the minutes of the meeting is forwarded to all the Deputy
Commissioners in the State of Haryana for information and necessary action.

[Signature]

Superintendent Political
for Chief Secretary to Government, Haryana.

Contd.P/2
Endst No 41/14/2016-5Pol  Dated Chandigarh the 17th April, 2020.

A copy alongwith the minutes of the meeting is forwarded to **District Officers-In-Charge in all the districts** in the State of Haryana for planning, coordination and monitoring the implementation of all activities for the prevention and control of spread of COVID-19 for information and necessary action.

Superintendent Political
for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol  Dated Chandigarh the 17th April, 2020.

A copy, alongwith a copy of minutes of meeting, is forwarded to **all the Nodal Officers** for monitoring of issues pertaining to their respective departments during the LOCKDOWN period on account of COVID-19 for information and necessary action.

Superintendent Political
for Chief Secretary to Government, Haryana.

Endst No 41/14/2016-5Pol  Dated Chandigarh the 17th April, 2020.

A copy, alongwith the minutes of the meeting is forwarded to **Director, Information & Public Relation Department, Haryana** for information and necessary action.

Superintendent Political
for Chief Secretary to Government, Haryana.

CC:  Private Secy/CS
      PS/SPS
Minutes of the Video-Conference meeting of Crisis Coordination Committee held at 12:00 p.m. on 17th April 2020 in Main Committee Room, Haryana Civil Secretariat, Chandigarh and Video conferencing under the Chairpersonship of Chief Secretary, Haryana.

The list of officers who attended the meeting is placed at Flag A.

After discussion regarding situation existing in state regarding COVID-19, the following decisions were taken:

1) The relief works and expenditure should be undertaken under funds from SRDF and through voluntary efforts. Distribution of dry ration be encouraged and proper accounting of expenditures incurred be maintained under Govt. Head. BDPOs and Joint director level officers should be included in the social auditing of the expenditures made regarding the relief camps. There should be no complaints relating to lack of food. FCR to collect & provide data to CS office and Data Group. (Action: FCR, ACS Health, DCs)

2) To ensure availability of material required for education, Books/Stationery shops be allowed to be open & operate in a staggered manner while ensuring that social distancing and proper personal hygiene practices are followed. An online delivery mechanism be also devised for delivering books at doorsteps. (Action: PS School Education, DCs)

3) After the 20th April 2020, strict monitoring should be ensured so that the guidelines regarding restrictions in containment zones and other guidelines issued by MHA on 15th April 2020 are complied with. In continuation of the above guidelines, detailed instructions will be issued by Industries Department for the purpose of implementation & monitoring of the MHA guidelines. Concerned activity be identified as per MHA and Ministry of Health, Govt guidelines. System of issuance of movement passes to implement the above after their scrutiny by way of SOPs has been given in the instructions. These openings be taken up in a phased manner and different timings be planned to ensure that sudden rush does not occur. Overall monitoring of the above to ensure social distancing and maintenance of other prescribed protocols has to be ensured by the committee headed by DC at District level and by ACS Industries at the State level. Compliance of the orders of Hon’ble
NGT and of other Hon’ble Courts be ensured especially in regard to the operation of Brick Kilns and mining/forest operations. (Action: ACS Industries and DCs).

4) Pooling sampling facilities have been started in some of the testing centres so that multiplier factor comes in the number of the tests being conducted. (Action: ACS ME&R and ACS Health)

5) Random sampling collection for testing would now also be extended to cover persons in workplaces and the street vendors along with the ongoing house-to-house exercise. About 10,000 Rapid Testing Kits which are likely to be obtained will be used to conduct checks in hotspot areas. (Action: ACS Health and DCs).

6) Private Clinics and health services be sensitized to provide information to the Government regarding any COVID-19 suspect cases and follow-up be done and report be collected from Civil Surgeons at Headquarters in this regard. Mobile OPDs be monitored and data be sent to HQ. (Action: ACS Health and DCs).

7) ACS Agri. & Coop. Departments and ACS F&S Department briefed about procurement operations. Engagement of Procurement Officers from other departments be expedited by DCs and orders be served to them and their training with regard to procurement process be carried out to familiarize them with the working of procurement centres. Thereafter, they are to visit the procurement centres so that they can point out the shortfalls if any. Supervisory Officers over a cluster of centres be deputed and reporting should be made. Mapping of the farmers and the procurement centre be done properly so that the arrival is planned properly. Transport tender in all areas be finalised. (Action: ACS Agriculture, ACS F&S and DCs).

8) Intra-State shifting of migrant workers, i.e. within the State be facilitated in an organised manner as per detailed instructions issued by the Revenue Department while ensuring that their medical check is conducted at both sides. Detailed monitoring of their movement be done by the Police so that they do not move unsupervised. Monitoring of data regarding movement of migrant labourers be prepared regularly and be sent to HQ. Persons sheltered in relief camps be told to maintain personal hygiene. Suitable arrangements be made to provide milk to children, women and old-aged persons sheltered in relief camps. (Action: FCR, ACS Home, District Officers-in-Charge, MD-HDDCF and DCs).
9) All DCs to send their best practices regarding COVID-19 management to HIPA, Gurugram which, in turn, would consolidate the same and send to CS office. (Action: District Officers-in-Charge, DG-HIPA and DCs)

10) Inter-state movement of people at borders should be monitored very closely. Theekri Pehras be organised in a more vigilant manner. (Action: ACS Home and DCs).

11) Payment of wages be followed up. (Action: PS Labour)

12) Production of masks through Self Help Groups (SHGs) be increased. (Action: PS D&P, DCs)

13) Operationalising the opening up of additional activities w.e.f. 20th April 2020 be decided by the DCs subject to the instructions/ relaxations issued by the MHA, GoI while giving utmost importance to containing the spread of COVID-19 infection. At the HQs level, the Oversight Committee under the supervision of ACS Industries would very minutely monitor the process of opening up of additional activities. A Grievance Redressal Helpline be set up by the Industries Department and be adequately publicised which may be accessed by the representatives from various industrial establishments/ units for obtaining information on issuance of passes needed for movements and other arrangements. The DCs should appoint a Nodal Officer to oversee these arrangements. (Action: ACS Industries and DCs)

Meeting ended with Thanks to the Chair.

\[ Signature \]