ORDER

Whereas, Ministry of Home Affairs, Govt. of India has extended the lockdown period in the Containment Zones upto 30.06.2020 and to re-open certain activities in a phased manner in the areas outside the containment Zones vide order No 40-3/2020-DM-1 (A) dated 30.05.2020 and Government of Haryana State Disaster Management Authority order no. DMC-SPO-2020/6123 dated 30.05.2020, Ministry of Health & Family Welfare (MoHFW), Government of India vide No. F. No. 2.28015/19/2020-EMR (Pt.) dated 04th June, 2020 issued and Additional Chief Secretary to Govt. of Haryana, Urban Local Bodies Department, Chandigarh Memo No. ADULB/Admin./2020/30179 dated 07-06-2020, in the said orders, it has been provided that strict compliance of standard operating Procedures (SOPs) as issued by Ministry of Health and Family Welfare, Govt. of India shall be ensured during re-opening of following activities w.e.f. 08.06.2020 :-

2. Hotels, Restaurants and other hospitality services.

Hence, I, Shyam Lal Poonia, IAS, District Magistrate-cum-Chairperson, District Disaster Management Authority, Sonipat, do hereby extend the lockdown in Containment Zone upto 30.06.2020 and to re-open all the religious places/places of worship, hotels, restaurants & other hospitality services and Shopping Malls for the general public in district Sonipat w.e.f. 8th June, 2020 subject to the strict observation of the generic preventive measures; SOPs, issued by Ministry of Home Affairs and Ministry of Health and Family Welfare, Govt. of India as referred above the extract of which are as under :-

However, all the religious places/places of worship, hotels, restaurants & other hospitality services and Shopping Malls in containment zones shall remain closed. Only those outside containment zones will be allowed to open with conditions as follows:-

(a) Religious places/places of worship for public.

Such activities are allowed in District Sonipat subject to following restrictions:-

(i) The generic preventive measures including simple public health measures, social distancing (2 gaz ki doori), wearing of face covers/masks need to be observed by all (workers and visitors) in these places at all times.
(ii) No aarti, congregation or mass & collective gathering for prayers shall be allowed. Only individual prayers shall be allowed.

(iii) Physical offering like Prasad/Langars etc. distribution or sprinkling of holy water etc. inside the religious place should not be allowed. However, Community kitchens already running should continue to operate by following physical distancing norms while preparing and distributing food.

(iv) Sanitization should be done at regular intervals.
(v) All workers should wear masks.

(Attached Annexure-I)

(b) Hotels, Restaurants and other Hospitality Units/Services.

Hotels and Restaurants in all the districts of the State will be opened with the generic preventive measures including simple public health measures, social distancing (2 gaz ki doori), wearing of face covers/masks need to be observed by all (workers and visitors) in these places at all times with the following restrictions:-

(i) Banquet Halls with approx, size of around 2000 sq. ft. and above shall be allowed to operate with maximum of 50 guests at a time by following the formula of social distancing i.e. 2 gaz ki doori.

(ii) Restaurants shall be allowed to take orders from customers from 09.00 Am to 08.00 PM and operate only with the 50% seating capacity.

(iii) No Bars in the restaurants shall be allowed.
(iv) Room services or take aways for dine in rooms shall be allowed.
(v) Gaming Arcades and Children Plan Areas (Wherever applicable) shall remain closed.
(vi) All workers should wear Masks & gloves.
(vii) Sanitization should be done at regular intervals.

Restrictions for operation of Restaurants:-

(i) Restaurants shall be allowed to take orders from customers from 09.00 AM to 08.00 PM and operate only with the 50% seating capacity.
(ii) No Buffet services shall be allowed. Only a la crate (Ordering individually on the menu) services are allowed.
(iii) No Bars in the restaurants shall be allowed.
(iv) All workers should wear masks and gloves.
(v) Sanitization should be done at regular intervals.

(Attached Annexure – II & III)
(c) Shopping Malls.

Such activities are allowed in District Sonipatsubject to the following restrictions:-

The generic preventive measures including simple public health measures, social distancing (2 gaz ki doori), wearing of face covers/masks need to be observed by all (workers and visitors) in these places at all times.

(i) Gaming Arcades and Children Play Areas (Wherever applicable) and cinema halls shall remain closed.
(ii) Sanitization should be done at regular intervals.
(iii) All workers should wear masks.

Restrictions for operation of Restaurants:-

(i) Restaurants shall be allowed to take orders from customers from 09.00 AM to 08.00 PM and operate only with the 50% seating capacity.
(ii) No Buffet services shall be allowed. Only ala carte (Ordering individually on the menu) services are allowed.
(iii) No Bars in the restaurants shall be allowed.
(iv) All workers should wear masks and gloves.
(v) Sanitization should be done at regular intervals.

(Attached Annexure – IV)

All the concerned/stakeholders must ensure strict compliance of orders No. 40/3/2020-DM-1(A) dated 30th May, 2020 issued by Ministry of Home Affairs as well as the SOPs issued by the Ministry of Health and Family Welfare, Govt. of India dated 4th June, 2020 as specified in Annexures I, II, III & IV shall be followed in letter & spirit.

Persons above 65 years of the age, persons with co-morbidities, pregnant women and children below the age of 10 years are advised to stay at home.

The timings for all the above activities shall remain between 9:00 AM to 8:00 PM so as to ensure compliance of night curfew i.e. between 9:00 PM to 5:00 AM.

Any person violating the measures will be liable to be proceeded as per provisions of Section 51 to 60 of Disaster Management Act, 2005 besides legal action U/s 188 of the I.P.C. and other legal provisions of the Epidemic Disease Act, 1897 etc.

Compliance of these orders shall be done by Municipal Corporation/Municipal Council & Municipal Committee in District Sonipat.
District Information and Public Relation officer, Sonipat is directed to ensure wide publicity through all modes of communication for the information of general public.

(Shyam Lal Poonia, IAS)
District Magistrate-cum-Chairperson, DDMA, Sonipat

Endst. No. 1131

/MB, Dated 09-06-2020

A copy is forwarding to the following for information and necessary action:-

1. Chief Secretary to Govt. Haryana, Chandigarh.
2. Financial Commissioner & Addl. Chief Secretary to Govt. Haryana, Revenue & Disaster Management Deptt., Chandigarh.
3. Addl. Chief Secretary to Govt., Haryana, Home Department, Chandigarh.
4. Addl. Chief Secretary to Govt. Haryana, Health Department, Chandigarh.
5. Additional Chief Secretary to Govt. of Haryana, Urban Local Bodies, Haryana, Chandigarh.
6. Commissioner, Rohtak Division, Rohtak.
7. Director, Urban Local Bodies, Haryana, Panchkula.
8. Superintendent of Police, Sonipat.
11. All Sub Divisional Magistrate in District Sonipat.
13. City Magistrate, Sonipat.
14. Chief Executive Officer, Zila Parishad, Sonipat.
15. District Revenue Officer, Sonipat.
16. District Development & Panchayat Officer, Sonipat.
17. Superintending Engineer, PWD (B&R), Sonipat.
19. Superintending Engineer, UHBVN, Sonipat.
20. Director, BPSMC, Khanpur Kalan, Sonipat
22. General Manager, Haryana Roadways, Sonipat.
24. District Excise & Taxation Commissioner (GST), Sonipat.
25. District Food & Civil Supplies Controller, Sonipat.
26. All Tehsildar/Naib Tehsildar/BDPOs in district Sonipat.
27. All Duty Magistrates, COVID-19, District Sonipat.
28. Drug Control Officer, Sonipat.
29. District Enforcement Marketing Officer, Sonipat.
30. All Secretary, Market Committee in District Sonipat.
31. Secretary Municipal Council, Gohana.
32. Secretary, Municipal Committee, Ganaur/Kharkhoda/Kundli.
34. District Information Officer, NIC, Sonipat.
35. DIPRO, Sonipat-for wide publicity through all modes of communication.
36. All Nodal Officers, Containment Zones, COVID-19, District Sonipat (through DEO, Sonipat).

(Shyam Lal Poonia, IAS)
District Magistrate-cum-Chairperson, DDMA, Sonipat.
4. All religious places shall also ensure:
   i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.
   ii. Only asymptomatic persons shall be allowed in the premises.
   iii. All persons to be allowed entry only if using face cover/masks.
   iv. Posters/standees on preventive measures about COVID-19 to be displayed prominently. Audio and Video clips to spread awareness on preventive measures for COVID-19 should be regularly played.
   v. Staggering of visitors to be done, if possible.
   vi. Shoes / footwear to be preferably taken off inside own vehicle. If needed they should be kept in separate slots for each individual / family by the persons themselves.
   vii. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms shall be organized.
   viii. Any shops, stalls, cafeteria etc., outside and within the premises shall follow social distancing norms at all times
   ix. Specific markings may be made with sufficient distant to manage the queue and ensure social distancing in the premises.
   x. Preferably separate entry and exits for visitors shall be organized
   xi. Maintain physical distancing of a minimum of 6 feet at all times when queuing up for entry.
   xii. People should wash their hand and feet with soap and water before entering the premises.
   xiii. Seating arrangement to be made in such a way that adequate social distancing is maintained.
   xiv. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.
   xv. Touching of statues/idols / holy books etc. not to be allowed.
   xvi. Large gatherings/congregation continue to remain prohibited.
   xvii. In view of potential threat of spread of infection, as far as feasible recorded devotional music/songs may be played and choir or singing groups should not be allowed.
   xviii. Avoid physical contact while greeting each other.
   xix. Common prayer mats should be avoided and devotees should bring their own prayer mat or piece of cloth which they may take back with them.
   xx. No physical offerings like Prasad/distribution or sprinkling of holy water, etc.to be allowed inside the religious place.
   xxi. Community kitchens/langars / “Ann-daan”, etc. at religious places should follow physical distancing norms while preparing and distributing food.
   xxii. Effective sanitation within the premises shall be maintained with particular focus on lavatories, hand and foot-washing stations/areas.
xxiii. Frequent cleaning and disinfection to be maintained by the management of the religious place.

xxiv. The floors should particularly be cleaned multiple times in the premises.

xxv. Proper disposal of face covers / masks / gloves left over by visitors and/or employees should be ensured.

xxvi. In case of a suspect or confirmed case in the premises:
   a. Place the ill person in a room or area where they are isolated from others.
   b. Provide a mask/face cover till such time he/she is examined by a doctor.
   c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
   d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
   e. Disinfection of the premises to be taken up if the person is found positive.
4. All Hotels shall ensure the following arrangements:

i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.

ii. Only asymptomatic staff and guests shall be allowed.

iii. All staff and guests to be allowed entry only if using face cover/masks. The face cover/masks has to be worn at all times inside the hotel.

iv. Adequate manpower shall be deployed by hotel management for ensuring social distancing norms.

v. Staff should additionally wear gloves and take other required precautionary measures.

vi. All employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Hotel management to facilitate work from home wherever feasible.

vii. Proper crowd management in the hotel as well as in outside premises like parking lots— duly following social distancing norms shall be ensured. Large gatherings/congregations continue to remain prohibited.

viii. Valet parking, if available, shall be operational with operating staff wearing face covers/ masks and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of the vehicles should be taken up.

ix. Preferably separate entry and exits for guests, staff and goods/supplies shall be organized. Maintaining physical distancing of a minimum of 6 feet, when queuing up for entry and inside the hotel as far as feasible. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.

x. Number of people in the elevators shall be restricted, duly maintaining social distancing norms. Use of escalators with one person on alternate steps may be encouraged.

xi. Details of the guest (travel history, medical condition etc.) along with ID and self-declaration form must be provided by the guest at the reception.

xii. Posters/standees/AV media on preventive measures about COVID-19 to be displayed prominently.

xiii. Hand sanitizers must be kept at the reception for guests to use. Guests to sanitize hands before and after filling relevant forms including A&D register.

xiv. Hotels must adopt contactless processes like QR code, online forms, digital payments like e-wallet etc. for both check-in and check-out.

xv. Luggage should be disinfected before sending the luggage to rooms.

xvi. Guests who are at higher risk i.e. those who are older, pregnant or those who have underlying medical conditions are advised to take extra precautions.

xvii. Guests should be advised not to visit areas falling with In containment zone

xviii. Required precautions while handling supplies, inventories and goods in the hotel shall be ensured. Proper queue management and disinfection shall be organized.

xix. Appropriate personal protection gears like face covers/masks, gloves and hand sanitizers etc. shall be made available by hotel to the staff as well as the guests.

xx. Detailed guidelines issued for restaurants shall be followed.
a. Seating arrangement in the restaurant also to be made in such a way that adequate social distancing is maintained.

b. Disposable menus are advised to be used.

c. Instead of cloth napkins, use of good quality disposable paper napkins to be encouraged.

d. Contactless mode of ordering and digital mode of payment (using e-wallets) to be encouraged.

e. Buffet service should also follow social distancing norms among guests.

xxi. Room service or takeaways to be encouraged, instead of dine-in. Food delivery personnel should leave the packet at guest or customer’s door and not handed directly to the receiver. The staff for home deliveries shall be screened thermally by the hotel authorities prior to allowing home deliveries.

xxii. For room service, communication between guests and in-house staff should be through intercom/ mobile phone and room service (if any) should be provided while maintaining adequate social distance.

xxiii. Gaming Arcades/Children play areas (wherever applicable) shall remain closed.

xxiv. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.

xxv. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.

xxvi. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all guest service area and common areas.

xxvii. Proper disposal of face covers / masks / gloves left over by guests and/or staff should be ensured.

xxviii. Deep cleaning of all washrooms shall be ensured at regular intervals.

xxix. Rooms and other service areasshall be sanitized each time a guest leaves.

xxx. In the kitchen, the staff should follow social distancing norms at work place. Kitchens area must be sanitized at regular intervals.

xxxi. In case of a suspect or confirmed case in the premises:

a. Place the ill person in a room or area where they are isolated from others.

b. Provide a mask/face cover till such time he/she is examined by a doctor.

c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.

d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.

e. Disinfection of the premises to be taken up if the person is found positive.
4. All Restaurants shall ensure the following arrangements:

i. Takeaways to be encouraged, instead of Dine-In. Food delivery personnel should leave the packet at customer’s door. DO NOT handover the food packet directly to the customer.

ii. The staff for home deliveries shall be screened thermally by the restaurant authorities prior to allowing home deliveries.

iii. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.

iv. Only asymptomatic staff and patrons shall be allowed.

v. All staff and patrons to be allowed entry only if using face cover/masks. The face cover/masks has to be worn at all times inside the restaurant.

vi. Posters/standees/AV media on preventive measures about COVID-19 to be displayed prominently.

vii. Staggering of patrons to be done, if possible.

viii. Adequate manpower shall be deployed by restaurant management for ensuring social distancing norms.

ix. All employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Restaurant management to facilitate work from home wherever feasible.

x. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms shall be ensured.

xi. Additional patrons to be seated in a designated waiting area with norms of social distancing.

xii. Valet parking, if available, shall be operational with operating staff wearing face covers/ masks and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of the vehicles should be taken up.

xiii. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.

xiv. Preferably separate entry and exits for patrons, staff and goods/supplies shall be organized.

xv. Required precautions while handling supplies, inventories and goods in the restaurant shall be ensured. Proper queue management and disinfection shall be organized.

xvi. Maintaining physical distancing of a minimum of 6 feet, when queuing up for entry and inside the restaurant as far as feasible.

xvii. Seating arrangement to be made in such a way that adequate social distancing is maintained in restaurants, not more than 50% of seating capacity to be permitted.

xviii. Disposable menus are advised to be used.

xix. Instead of cloth napkins, use of good quality disposable paper napkins to be encouraged.

xx. Buffet service should also follow social distancing norms among patrons.

xxi. Number of people in the elevators shall be restricted, duly maintaining social distancing norms.
xxii. Use of escalators with one person on alternate steps may be encouraged.

xxiii. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.

xxiv. Large gatherings/congregations continue to remain prohibited.

xxv. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.

xxvi. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all guest service area and common areas.

xxvii. Proper disposal of face covers / masks / gloves left over by patrons and/or staff should be ensured.

xxviii. Deep cleaning of all washrooms shall be ensured at regular intervals.

xxix. Adequate crowd and queue management to be ensured to ensure social distancing norms.

xxx. Staff / waiters should wear mask and hand gloves and take other required precautionary measures.

xxxi. Contactless mode of ordering and digital mode of payment (using e-wallets) to be encouraged.

xxxii. Tables to be sanitized each time customer leaves.

xxxi. In the kitchen, the staff should follow social distancing norms at work place. Kitchens area must be sanitized at regular intervals.

xxxiv. Gaming Arcades/Children play areas (wherever applicable) shall remain closed.

xxv. In case of a suspect or confirmed case in the premises:
   a. Place the ill person in a room or area where they are isolated from others.
   b. Provide a mask/face cover till such time he/she is examined by a doctor.
   c. Immediately Inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
   d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
   e. Disinfection of the premises to be taken up if the person is found positive.
4. All shopping malls shall ensure the following arrangements:

i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.

ii. Only asymptomatic customers/visitors shall be allowed.

iii. All workers/customers/visitors to be allowed entry only if using face cover/masks. The face cover/masks has to be worn at all times inside the shopping mall.

iv. Posters/standees/AV media on preventive measures about COVID-19 to be displayed prominently.

v. Staggering of visitors to be done, if possible.

vi. Adequate manpower shall be deployed by Mall Management for ensuring social distancing norms.

vii. All employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Shopping Mall management to facilitate work from home wherever feasible.

viii. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms shall be ensured.

ix. Valet parking, if available, shall be operational with operating staff wearing face covers/masks, and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of the vehicles should be taken up.

x. Any shops, stalls, cafeteria etc., outside and within the premises shall follow social distancing norms at all times.

xi. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.

xii. Preferably separate entry and exits for visitors, workers and goodssupplies shall be organized.

xiii. The staff for home deliveries shall be screened thermally by the shopping mall authorities prior to allowing home deliveries.

xiv. Required precautions while handling supplies, inventories and goods in the shopping mall shall be ensured. Proper queue management and disinfection shall be organized.

xv. Maintaining physical distancing of a minimum of 6 feet, when queuing up for entry and inside the shopping mall as far as feasible.

xvi. Number of customers inside the shop to be kept at a minimum, so as to maintain the physical distancing norms.

xvii. Seating arrangement, if any, to be made in such a way that adequate social distancing is maintained.

xviii. Number of people in the elevators shall be restricted, duly maintaining social distancing norms.

xix. Use of escalators with one person on alternate steps may be encouraged.

xx. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-
70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.

xxi. Large gatherings/congregations continue to remain prohibited.

xxii. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.

xxiii. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all malls in common areas as well as inside shops, elevators, escalators etc.

xxiv. Proper disposal of face covers / masks / gloves left over by visitors and/or employees should be ensured.

xxv. Deep cleaning of all washrooms shall be ensured at regular intervals.

xxvi. In the food-courts:
   a. Adequate crowd and queue management to be ensured to ensure social distancing norms.
   b. In food courts and restaurants, not more than 50% of seating capacity to be permitted.
   c. Food court staff / waiters should wear mask and hand gloves and take other required precautionary measures.
   d. The seating arrangement should ensure adequate social distancing between patrons as far as feasible.
   e. Contactless mode of ordering and digital mode of payment (using e-wallets) to be encouraged.
   f. Tables to be sanitized each time customer leaves.
   g. In the kitchen, the staff should follow social distancing norms at work place.

xxvii. Gaming Arcades shall remain closed.

xxviii. Children Play Areas shall remain closed.

xxix. Cinema halls inside shopping malls shall remain closed.

xxx. In case of a suspect or confirmed case in the premises:
   a. Place the ill person in a room or area where they are isolated from others.
   b. Provide a mask/face cover till such time he/she is examined by a doctor.
   c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
   d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
   e. Disinfection of the premises to be taken up if the person is found positive.