ORDER

Whereas, the Ministry of Home Affairs, Government of India has issued orders under the Disaster Management Act, 2005 on dated 30th May, 2020 extending lockdown in Containment Zones up to 30th June, 2020 and to reopen certain activities in a phased manner in the areas outside the Containment Zones. In the said orders, it has been provided that Ministry of Health & Family Welfare, Government of India shall issue Standard Operating Procedures (SOPs) for allowing the following activities w.e.f. 8th June, 2020:

1. Hotels, Restaurants and other hospitality services
2. Shopping Malls

AND whereas, the Ministry of Health & Family Welfare, Government of India has issued Standard Operating Procedures (SOPs) on 4th June, 2020 vide F. No. Z.28015/19/2020-EMR (Pt.) allowing Hotels, Restaurants & other Hospitality Services and Shopping Malls for public w.e.f. 8th June, 2020 but Management, Staff, Guests/visitors should have to observe preventive measures to contain spread of COVID-19. However, the Hotels, Restaurants & other hospitality services and Shopping Malls in containment zones shall remain closed. Only those outside containment zones will be allowed to open up.

Hence, in view of the guidelines and the SOPs issued by the M.H.A. and MoHFW as well as the regulations/restrictions imposed by the Addl.Chief Secretary to Government, Haryana, Urban Local Bodies Department, Chandigarh vide No.ADULB/Admin/2020/30179 dated 07.06.2020, it is hereby ordered that (a) the Hotels, Restaurant and other Hospitality Services and (b) Shopping Malls will operate/open for the public with effect from 8th June, 2020 subject to the strict observation of the generic preventive measures; SOPs and the regulations/restrictions imposed by the State Government, as enumerate here-below for public at large in general and the respective managements of the institutions concerned in particular:

(a) HOTELS, RESTAURANTS AND OTHER HOSPITALITY SERVICES:

i) Banquet Halls with approx. size of around 2000 sq.ft. and above shall be allowed to operate with maximum of 50 guests at a time by following the formula of social distancing i.e. 2 Gaz Ki Door.

ii) Restaurants in Hotels shall be allowed to operate with only 50% of the capacity. No Buffet services shall be allowed. Only ala-carte (ordering individually on the menu) services are allowed.

iii) No Bars in the restaurants shall be allowed.
iv) Room Services or take aways for dine in rooms shall be allowed.

v) Gaming Arcades and Children Play Areas (wherever applicable) shall remain closed.

vi) All workers should wear masks and gloves.

vii) Sanitization should be done at regular intervals.

**Restrictions for operation of Restaurants:**

i) Restaurants shall be allowed to take orders from customers from 09.00 AM to 08.00 PM and operate with the 50% seating capacity.

ii) No Buffet service shall be allowed. Only ala carte (ordering individually on the menu) services are allowed.

iii) No Bars in the restaurants shall be allowed.

iv) All workers should wear masks and gloves.

v) Sanitization should be done at regular intervals.

(b) **SHOPPING MALLS:**

i) The generic preventive measures including simple public health measures, social distancing (2 gaz ki doori), wearing of face covers/masks need to be observed by all (workers and visitors) in these places at all times.

ii) Gaming Arcades, Children Play areas and Cinema Halls inside shopping malls shall remain closed.

iii) Sanitization should be done at regular intervals.

The timings for all the above activities shall remain between 09.00 AM to 08.00 PM so as to ensure compliance of Night Curfew i.e. between 09.00 PM to 05.00 AM. No persons shall be out on roads beyond 09.00 PM.

**GENERIC PREVENTIVE MEASURES**

(a) As a Generic preventive measure, it has also been advised by the MoHFW that the persons above 65 years of age, persons with co-morbidities, pregnant woman and children below the age of 10 years to stay at home, except for essential and health purposes. Managements of respective Hotel/Restaurants/Shopping Malls shall advise accordingly.

(b) The generic measures include simple public health measures that are to be followed need to be observed by all (staff and guests) to reduce the risk of COVID-19, as under:

i. **Physical distancing of at least 6 feet to be followed as far as feasible.**

ii. **Use of face covers/masks to be made mandatory.**

iii. **Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be made wherever feasible.**
iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one’s mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.

v. Self-monitoring of health by all and reporting any illness at the earliest to district helpline No. 1950.

vi. Spitting shall be strictly prohibited.

vii. Installation and use of Aarogya Setu app shall be advised to all guests/visitors/patrons.

In addition to the above, in order to contain spread of COVID-19, Management of all Hotels, Restaurants and other hospitality units as well as Shopping Malls in district Sirsa shall be responsible to ensure the following common arrangements:-

i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.

ii. Only asymptomatic staff and guests/visitors/patrons shall be allowed.

iii. All staff/workers/visitors/guests to be allowed entry only if using face cover/masks. The face covers/masks have to be worn at all times inside the hotel/restaurants/shopping malls.

iv. All employees/workers who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Restaurant/Hotel/Shopping Mall management should facilitate work from home, wherever feasible.

v. Posters/standees on preventive measures about COVID-19 to be displayed prominently. Audio and Video clips to spread awareness on preventive measures for COVID-19 should be regularly played.

vi. Adequate manpower shall be deployed by hotel/restaurant/shopping mall management for ensuring social distancing norms.

vii. Valet parking, if available, shall be operational with operating staff wearing face covers/masks and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of the vehicles should be taken up.

viii. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms shall be ensured.

ix. Required precautions while handling supplies, inventories and goods in the hotel/restaurant/shopping mall shall be ensured.

x. Proper queue management and disinfection shall be organized.

xi. Large gatherings/congregations continue to remain prohibited.

xii. Proper disposal of face covers/masks/gloves left over by guests/visitors and/or staff should be ensured.

xiii. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasizes that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.

xiv. Contactless mode of ordering and digital mode of payment (using e-wallets) to be encouraged.

xv. In case of a suspect or confirmed case in the premises:
   a. Place the ill person in a room or area where they are isolated from others.
   b. Provide a mask/face cover till such time he/she is examined by a doctor.
   c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.

e. Disinfection of the premises to be taken up if the person is found positive.

xvi. In the kitchen, the staff should follow social distancing norms at work place. Kitchens area must be sanitized at regular intervals.

xvii. Gaming Arcades/Children play areas (wherever applicable) shall remain closed.

xviii. Staff / waiters should wear mask and hand gloves and take other required precautionary measures.

xix. Preferably separate entry and exits for guests/visitors/workers/staff and goods/supplies shall be organized. Maintaining physical distancing of a minimum of 6 feet, when queuing up for entry and inside the hotel/restaurants/shopping malls as far as feasible. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.

xx. Seating arrangement in the restaurants/hotels/shopping malls also to be made in such a way that adequate social distancing is maintained.

xxi. Number of people in the elevators shall be restricted, duly maintaining social distancing norms. Use of escalators with one person on alternate steps may be encouraged.

xxii. Staggering of patrons/visitors to be done, if possible.

xxiii. The staff for home deliveries shall be screened thermally by the shopping mall authorities/management of restaurants prior to allowing home deliveries.

xxiv. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.

xxv. Deep cleaning of all washrooms shall be ensured at regular intervals.

xxvi. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all the premises.

xxvii. Tables to be sanitized each time customer leaves food courts of shopping malls/restaurants.

xxviii. Disposable menus are advised to be used by hotel/restaurant and in food courts of shopping malls. Instead of cloth napkins, use of good quality disposable paper napkins to be encouraged. Buffet service should also follow social distancing norms among guests/visitors.

xxix. In food courts of shopping malls and restaurants, not more than 50% of seating capacity to be permitted.

<p>| Additional arrangements to be ensured by the traders/commercial establishments |
|--------------------------|--------------------------|--------------------------|
| Hotels &amp; other hospitality units | Restaurants | Shopping Malls |
| i. Details of the guest (travel history, medical condition etc.) along with ID and self declaration form must be provided by the guest at the reception. | i. Takeaways to be encouraged, instead of Dine-In. Food delivery personnel should leave the packet at customer's door. DO NOT handover the food packet directly to the customer. | i. Any shops, stalls, cafeteria etc., outside and within the premises shall follow social distancing norms at all times. |
| ii. Hand sanitizers must be kept at the reception for guests to use. Guests to sanitize hands before and after filling relevant forms including A&amp;D register. | ii. Additional patrons to be seated in a designated waiting area with norms of social distancing. | ii. Number of customers inside the shop to be kept at a minimum, so as to maintain the physical distancing norms. |
| iii. Luggage should be disinfected before sending the luggage to rooms. | | iii. Cinema halls inside shopping malls shall remain closed. |
| iv. Guests who are at higher risk i.e. those who are older, pregnant or those who have underlying medical conditions are advised to take extra precautions. | | |
| v. Guests should be advised not to visit areas falling with in containment zone. | | |</p>
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<td>vi.</td>
<td>Appropriate personal protection gears like face covers/masks, gloves and hand sanitizers etc. shall be made available by hotel to the staff as well as the guests.</td>
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<td>vii.</td>
<td>Room service or takeaways to be encouraged, instead of dine-in. Food delivery personnel should leave the packet at guest or customer's door and not handed directly to the receiver. The staff for home deliveries shall be screened thermally by the hotel authorities prior to allowing home deliveries.</td>
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<td>viii.</td>
<td>For room service, communication between guests and in-house staff should be through intercom/mobile phone and room service (if any) should be provided while maintaining adequate social distance.</td>
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<td>ix.</td>
<td>Rooms and other service areas shall be sanitized each time a guest leaves.</td>
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Dy. Inspector General-cum-Superintendent of Police, Sirsa and all Sub Divisional Magistrates in the district shall ensure strict enforcement of this order. Assistant Labour Commissioner, Sirsa; DETC (ST), D.F.S.C. Sirsa, Food Safety Officer, Sirsa and concerned Executive Officer/Secretary of Urban Local Bodies shall assist the Sub Divisional Magistrates concerned to ensure meticulous compliance of the SOPs/guidelines/instructions.

All concerned/stakeholders must ensure strict compliance of orders No. 40/3/2020-DM-I(A) dated 30th May, 2020 issued by the Ministry of Home Affairs, Govt. of India; SOPs issued by the Ministry of Health & Family Welfare, Govt. of India referred above and other regulations.

Any person violating the measures will be liable to be proceeded as per provisions of Section 51 to 60 of Disaster Management Act, 2005 besides legal action under section 188 of the I.P.C. 1860 and other legal provisions of the Epidemic Disease Act, 1897 etc. by the D.I.G.-cum-Superintendent of Police, Sirsa.

DIPRO, Sirsa is directed to ensure wide publicity through all modes of communication for the information of general public.

Deputy Commissioner
Sirsa.
A copy is forwarded to the following for information, necessary action and compliance, wherever required, please:

1. Chief Secretary to Government, Haryana, Chandigarh.
2. Financial Commissioner Revenue & Addl. Chief Secretary to Govt., Haryana, Revenue, Disaster Management & Consolidation Department, Chandigarh.
3. Addl. Chief Secretary to Government, Health, Health Department, Chandigarh.
4. Addl. Chief Secretary to Government, Haryana, Home Department, Chandigarh.
6. Commissioner, Hisar Division, Hisar.
7. IGP Hisar Range, Hisar.
8. District & Sessions Judge, Sirsa.
9. All the District Magistrates in the State of Haryana.
10. DIG-cum-Superintendent of Police, Sirsa.
15. District Food, Civil Supplies & Consumer Affairs Controller, Sirsa.
16. Deputy Director, District Industries Centre, Sirsa.
17. Deputy Director of Agriculture, Sirsa.
19. District Food Safety Officer, Sirsa.
20. Deputy Excise & Taxation Commissioner (ST)/(Excise), Sirsa.
22. Executive Officer/Secretary of concerned Municipal Council/Committee in the district.
23. DIPRO, Sirsa – for wide publicity through all modes of communication.
24. All Heads of Departments in the district.

Deputy Commissioner
Sirsa.