Revised Guidelines on Covid-19 Lock-Down and Preventive Measures Issued by Home Department, Government of Sikkim

Information & Public Relations Department

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No. 28/Home/2020

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NOTIFICATION

SUB: MEASURES TO CONTAIN SPREAD OF COVID 19 - REVISED GUIDELINES

The Union Home Secretary, Government of India has, in exercise of powers conferred under section 10(2) (I) of the Disaster Management Act, 2005, issued Order No. 40-3/2020-DM-I(A) dated 15/04/2020 conveying revised consolidated guidelines to contain the spread of Covid-19 in the country, with directions for strict implementation of the same.

Accordingly, these guidelines, in so far as their implementation in the State of Sikkim is concerned, are specified and compiled in the attached “Annexure”, and are hereby notified for implementation, with the direction that the same may be read in conjunction with the aforesaid guidelines of GOI.

The National Directives for regulation of Public Spaces, Work Places, Commercial and Manufacturing establishments issued by GOI as per the Enclosure-1 shall be enforced by the District Magistrates, as per the penal provisions of Disaster Management Act, 2005. These directives, guidelines and the relevant penal provisions of law should be given adequate publicity.

The Standard Operating Procedure (SOP) as per Enclosure-2 for offices, workplace, factories and establishments should also be duly publicised for strict compliance.

(S.C. Gupta, IAS)
Chief Secretary
Government of Sikkim

Encl: As above
Standard Operating Procedure for Social Distancing for Offices, Workplace, Factories and Establishments

The following measures shall be implemented by all offices, factories and other establishments:

1. All areas in the premises including the following shall be disinfected completely using user friendly disinfectant mediums:
   a. Entrance Gate of building, office etc.
   b. Cafeteria and canteens.
   c. Meeting room, Conference halls/ open areas available/ verandah/ entrance gate of site, bankers, porta cabins, building etc.
   d. Equipment and lifts.
   e. Washroom, toilet, sink; water points etc.
   f. Walls/ all other surfaces

2. For workers coming from outside, special transportation facility will be arranged without any dependency on the public transport system. These vehicles should be allowed to work only with 30-40/ passenger capacity.

3. All vehicles and machinery entering the premise shall be disinfected by spray mandatorily.

4. Mandatory thermal scanning of everyone entering and exiting the workplace to be done.

5. Medical insurance for the workers to be made mandatory.

6. Provision for hand wash & sanitizer preferably with touch free mechanism will be made at all entry and exit points and common areas. Sufficient quantities of all the items should be available.

7. Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing.

8. No gatherings or meetings of 10 or more people to be discouraged. Seating at least 6 feet away from others on job sites and in gatherings, meetings and training sessions.

9. Not more than 2/4 persons (depending on size) will be allowed to travel in lifts or hoists.

10. Use of staircase for climbing should be encouraged.

11. There should be strict ban of gutka, tobacco etc. and spitting should be strictly prohibited.

12. There should be total ban on non-essential visitors at sites.

13. Hospitals/clinics in the nearby areas, which are authorized to treat COVID-19 patients, should be identified and list should be available at workplace all the times.

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National Directives for COVID-19 Management

The National Directives shall be enforced by the District Magistrate through fines and penalties as prescribed in the Disaster Management Act 2005.

PUBLIC SPACES

1. Wearing of face cover is compulsory in all public places, work places
2. All persons in charge of public places, work places and transport shall ensure social distancing as per the guidelines issued by Ministry of Health and Family Welfare.
3. No organization/manager of public place shall allow gathering of 5 or more persons
4. Gatherings such as marriages and funerals shall remain regulated by the District Magistrate
5. Spitting in public places shall be punishable with fine
6. There should be strict ban on sale of liquor, gutka, tobacco etc. and spitting should be strictly prohibited

WORK SPACES

7. All work places shall have adequate arrangements for temperature screening and provide sanitizers at convenient places.
8. Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing.
9. Persons above 65 years of age and persons with co-morbidities and parents of children below 14 years may be encouraged to work from home.
10. Use of Aarogya setu will be encouraged for all employees both private and public.
11. All organizations shall sanitize their workplace between shifts.
12. Large meetings to be prohibited.

MANUFACTURING ESTABLISHMENTS
13. Frequent cleaning of common surfaces and mandatory hand washing shall be mandated.
14. No overlap of shifts and staggered lunch with social distancing in canteens shall be ensured.
15. Intensive communication and training on good hygiene practices shall be taken up.

M. Industrial Establishments:
   i. Operation of industrial units operating in rural areas i.e. outside the municipal limits.
   ii. Manufacturing units of essential goods, including drugs, pharmaceuticals, medical devices, their raw material, packaging material and intermediates.
   iii. Production units which require continuous process and their supply chain.
   iv. Units will operate with transport arrangements for workers and strict compliance with norms of social distancing, hygiene and follow the Standard Operating Procedure (SOP) prescribed by GOI for offices, workplace, factories and establishments.

N. Construction activities:
   i. Construction of roads, irrigation projects, buildings and all kinds of industrial projects, including MSMEs, in rural areas both Private and Government.
   ii. Continuation of works in construction projects, within the limits of municipal corporations and municipalities, where workers are available on site and no workers are required to be brought in from outside (in situ construction).

O. Movement of persons/vehicles
   i. The existing instructions issued by Home Department and the DMs with regard to passes for movement of private vehicles and individuals for emergency services and essential goods shall continue.

P. Functioning of Government offices:
   i. Central Government offices shall operate as per the instructions of GOI and with general application of these guidelines with regard to travel/movement.
   ii. Separate instructions for movement of persons, vehicles and opening of State Government Offices shall be issued by the Home Department.

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File No. Home/Confld/174/2020
iii. Transport Department and DMs will issue additional instructions for inter-state movement of goods carries.

K. Supply of essential goods:
   i. All establishment/facilities in the supply chain of essential goods, whether involved in manufacturing, wholesale or retail of such goods through local stores/shops or e-Commerce companies shall be allowed to operate.
   ii. Ration shops (under PDS), shops dealing with food and groceries (for daily use), hygiene items, fruits and vegetables, dairy and milk booths, poultry, meat and fish, animal feed and fodder and licensed FL vendors, shall be allowed to operate.
   iii. District authorities may encourage and facilitate home delivery to minimize the movement of individuals outside their homes.
   iv. These activities shall be subject to directions with regard to social distancing, hours of operations etc. notified by the District Magistrates.

L. Commercial and private establishments:
   i. Print and electronic media including broadcasting, DTH and cable services.
   ii. IT and IT enabled Services, with up to 50% strength.
   iii. Government approved Common Service Centres (CSCs) at Gram Panchayat level.
   iv. Vehicles used by e-commerce operators will be allowed to ply with necessary permissions.
   v. Courier services, Cold storage, warehousing services and other links in the logistics chain.
   vii. Private security services and facilities management services for maintenance and upkeep of office and residential complexes.
   viii. Hotels, homestays, lodges and motels, which are accommodating tourists and persons stranded due to lockdown, medical and emergency staff as identified and empanelled/ notified by the District Magistrates.
   ix. Establishments being used/ earmarked for quarantine facilities.
   x. Services provided by self-employed persons, e.g., electrician, IT repairs, plumbers, motor mechanics and carpenters.

F. Financial sector activities:
   i. Banks, ATMs and related movement as per normal working hours till disbursement of DBT cash transfer is complete.
   iii. Insurance companies.

G. Social sector activities:
   i. Operation of homes for children/ disabled/ mentally challenged/ senior citizens/ destitutes/ women/ widows.
   ii. Observation homes, after care homes and places of safety for juveniles.
   iii. Disbursement of social security pensions e.g., old age/ widow/ freedom fighter pensions, pension and provident fund services provided by Employees Provident Fund Organisation (EPFO).
   iv. Operation of Anganwadis — distribution of food items and nutrition once in 15 days at the doorsteps of beneficiaries, e.g., children, women and lactating mothers. Beneficiaries will not attend the Anganwadis.

H. MGNREGA works to be allowed with strict implementation of norms of social distancing and wearing face masks/ covers.
I. Public utilities/essential services:
   i. Operations of Oil and Gas sector, including transportation, distribution, storage and retail of products, e.g. petrol, diesel, kerosene, CNG, LPG, PNG etc.
   ii. Generation, transmission and distribution of power.
   iii. Post office services.
   iv. Operations of utilities in water, sanitation and waste management sectors, at municipal/local body levels.
   v. Operation of telecommunications and internet services.

J. Movement, loading/unloading of goods/cargo (both inter and intra State)
   i. All goods traffic will be allowed to ply with one driver and one helper in the truck/goods carrier.
   ii. An empty truck/goods carrier vehicle will be allowed to ply after the delivery of goods, or for pick-up of goods.

A. Health services (including AYUSH) such as-
   i. Hospitals, nursing homes, clinics, telemedicine facilities.
   ii. Dispensaries, chemists, pharmacies, all kinds of medicine shops including Jan Aushadi Kendras, medical equipment shops, medical laboratories and collection centres.
   iii. Veterinary Hospitals and dispensaries.
   iv. Manufacturing units of drugs, pharmaceuticals, medical devices, medical oxygen, their packaging material, raw material and intermediates.
   v. Construction of medical/health infrastructure.
   vi. Movement (Inter and intra State, including by air) of all medical and veterinary personnel, scientists, nurses, para-medical staff, lab technicians, midwives and other hospital support services, including ambulances.

B. Agricultural and related activities including:
   i. Farming operations by farmers, marketing of agricultural produce, movement and distribution of farm products and inputs.
   ii. ‘Custom Hiring Centres (CHC)’ related to farm machinery.

C. Fisheries related activities:
   i. Feeding & maintenance, harvesting, processing, packaging, cold chain, and marketing of fish products and related movements.

D. Tea Plantations will operate with maximum of 50% workers.

E. Animal husbandry related activities:
   i. Collection, processing, distribution and sale of milk and milk products by milk processing plants, including transport from the villages through the supply chain.
   ii. Operation of animal husbandry farms including poultry farms & hatcheries and livestock farming activity and supply chain.
   iii. Animal feed manufacturing including supply of raw material.
   iv. Operation of animal shelter homes, including Gushals.
GOVERNMENT OF SIKKIM

REVISED CONSOLIDATED GUIDELINES

In compliance of the Order No. 40-3/2020-DM-I (A) dated 15/04/2020 issued by the Ministry of Home Affairs, Government of India regarding extension of lockdown measures to combat the spread of Covid-19 in the country, the following guidelines are circulated for strict implementation in the State:

1. The following activities shall continue to remain prohibited/closed across the State until 3rd May, 2020:
   i. Public transport including buses and taxis, except with specific permission.
   ii. Inter-district and Inter-State movement of individuals except for medical reasons or for activities permitted under these guidelines.
   iii. All educational, training, coaching institutions etc. except online/distance teaching.
   iv. All industrial and commercial activities except those specifically permitted and mentioned at Sl. No 2 below.
   v. Hospitality services except those specifically permitted under these guidelines.
   vi. All public places including cinema halls, malls, shopping complexes, gymnasiums, sports complexes, swimming pools, entertainment parks, theatres, bars and auditoriums, assembly halls and similar places.
   vii. All social/political/sports/entertainment/academic/cultural/religious functions and other gatherings.
   viii. All religious places/places of worship shall be closed for public. Religious congregations are strictly prohibited.
   ix. In case of funerals, congregation of not more than twenty persons shall be permitted.

2. The following select activities are permitted w.e.f. 20th April, 2020:
   
   To mitigate the hardships to the general public, the following activities are allowed w.e.f. 20th April, 2020, subject to the specific instructions issued that may be issued by the District Magistrates in this behalf and strict compliance of general instructions with regard to movement of goods and personnel, social distancing.