COVID-19

Date: 19-Apr-2020

Order issued by District Collector East

ORDER
(n/a 34 of Disaster Management Act, 2005)

Dated: 19/04/2020

Whereas the instructions for functioning of Government offices and PSUs during the period of lockdown have been issued by the Government of Sikkim vide Order No. 595/CS/2020 dated 17/04/2020, Now therefore, in exercise of the powers conferred by section 34 of the Disaster Management Act, 2005, I hereby direct the following to be strictly observed by Government offices and PSUs in East Sikkim district during the period of lockdown till 3rd May, 2020:

1. All Departments shall function with restricted staff with effect from 20/04/2020. All Heads of Offices in the District and Officers of the level Joint Secretary and above shall attend their offices on all working days. The Heads of Offices shall prepare a roster for all other officers and staff which shall not exceed 1/3rd of the actual strength on all working days.

2. All Heads of Offices shall prepare rosters by 19/04/2020 and circulate to all the officers and staff for their Department.

3. The officers and staff who have been designated duty shall obtain E-Pass or physical passes from concerned SDMs on the basis of office order designating their duty for to and fro movement from their residences to their offices. Police personnel shall permit the movement of officers and staff on duty to and from their Offices only on production of valid E-Pass/physical pass and only during the period from 08:00 A.M to 5:00 P.M.

4. All Departments shall arrange for pool vehicles wherever possible and permits for such pool vehicles shall be issued by ADMs and SDMs.

5. Police, Home Guards, Civil Defence, Fire & Emergency Services, Disaster Management, Prisons and Municipal services shall continue without any restrictions.

6. Since construction activities have been permitted vide Order No. 1823/DC(E)/2020 dated 18/04/2020 vehicle permits, if necessary shall be obtained from concerned SDMs for resuming construction activities executed by various Government Departments in the District either departmentally or through an agency from 20/04/2020.

7. All directions and SOPs for social distancing for offices, workplaces, factories and establishments issued by Government of India and Government of Sikkim shall be strictly followed by all Departments in their respective offices and work sites.

8. Police personnel/Home Guards shall be deployed at the entry of District Administrative Centre, Sichey and other Government offices to regulate the entry of officers and staff based in the roster. Entry shall not be allowed if Aarogya Setu Mobile App is not installed in their smart phones. All Heads of Offices shall ensure that the officers and staff of their respective Departments have the Aarogya Setu Mobile App compulsorily installed on their smart phones.

9. All Heads of Offices shall ensure that their work places have adequate arrangements to provide sanitizers, hand wash facilities at convenient places. Further, they shall ensure sanitization of work places periodically.

Visit us @ https://east sikkim.nic.in.
Phone- 03592(284444) (O)
Fax- 03592 (284222) (F)
Copy to:
1. The Chief Secretary, Government of Sikkim - for kind information
2. The Superintendent of Police/East - to ensure strict compliance
3. All Sub-Divisional Magistrates - to ensure strict compliance
4. All Heads of Departments/Offices - to ensure strict compliance
5. DIO/IPR East - for wide publicity
6. Office copy