Sub: - Contribution of one day salary/ remuneration to UTLARF for onward transfer to PM CARES Fund – Regarding

Please find enclosed herewith the Appeal of Hon’ble Administrator requesting to contribute one day salary/ remuneration to UT of Lakshadweep Administrator’s Relief Fund (UTLARF) for onward transfer to Prime Minister’s Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund).

Therefore, all the DDOs under UTLA are requested to deduct one day salary/ remuneration of each employee/ staff from their salary/ remuneration for the month of April 2020 and credit to UTLARF Bank Account.

All the Departmental Heads are also requested to kindly communicate the Appeal of Hon’ble Administrator to all the institutions/ organizations under them and ensure contribution of one day salary/ remuneration to UTLARF.

Bank Account details of UT of Lakshadweep Administrator’s Relief Fund (UTLARF) is as follows.

Account Name : UTLARF
Account Number : 30059209637
Bank & Branch : State Bank of India, Kavaratti Branch
IFSC Code : SBIN0005080

Details of contributions made to UTLARF may be furnished to Finance & Accounts Department in the enclosed format on or before 10th May 2020.

Any employee/ staff having any objection in contributing one day salary may intimate their objection to the concerned DDO in writing before 15th April 2020 and if no written objection is received within due date it will be assumed that all the employee/ staff are willing for contribution of one day salary as appealed by Hon’ble Administrator.

This issues with the approval of Secretary (Finance) vide Dy.No.2023 dated 6/4/2020.

[Signature]
Accounts Officer (Secretariat)

To:
1) All the Drawing & Disbursing Officers under UTLA
2) All the Departmental Heads under UTLA

Copy to:
1) PA to Hon’ble Administrator/ Adviser for kind information
2) All Secretaries of UTLA for kind information

[Copy to SIO, NIC, UTL, with request to upload in the Lakshadweep site]
FORMAT FOR SUBMITTING DETAILS OF EMPLOYEES/ STAFF CONTRIBUTED TO UTLARF

Name of Office:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Employee/ Staff</th>
<th>Designation</th>
<th>Regular/ Contract/ Labourer</th>
<th>Amount of One Day Salary/ Remuneration to be transferred to PM CARES</th>
<th>Total amount of Contribution made to UTLARF</th>
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<td>Total</td>
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</tbody>
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UTR Number of Bank Remittance:

Date of Remittance:

Amount Remitted:

(Attach copy of remittance slip)
My Fellow people of Lakshadweep,

You are all aware that an emergent situation has arisen in the entire world including our country in the wake of Corona virus (COVID-19) Pandemic. While the number of people infected by COVID-19 in our country is not yet very large, enormous efforts are required to contain its spread. These efforts include preparing the nation for adequate health facilities and providing food and shelter to large number of people all over the country.

Our fellow countrymen need our help at this critical hour to tide over the Pandemic and to rebuild their lives. The Central Government is extending full co-operation to all the States/UTs in the measures for medical treatment, relief and supply of food & other essential items besides direct assistance to the poor. I request you all to stand shoulder to shoulder with our Countrymen and be part of the national effort to support them in this hour of crisis.

I appeal to all the employees/Staff of Lakshadweep Administration to contribute their one day salary/remuneration to UT of Lakshadweep Administrator’s Relief Fund (UTLARF) voluntarily. I also urge the people at large to contribute generously to UTLARF for onward transfer to the Prime Minister’s Citizen Assistance and Relief in Emergency Situation (PM CARES) Fund.

(Dineshwar Sharma)