OFFICE OF THE DISTRICT MAGISTRATE
KANGRA AT DHARAMSHALA

No. 932/RDB    Dated: Dharamshala the 01st April, 2020

To

The Chief Lead District Manager,
Punjab National Bank,
Kangra at Dharamshala.

Subject:- Timing of banks during curfew and guidelines regarding social distancing.

Sir,

As you are aware that the Government of India is going to disburse certain social security benefits in the coming days to the general public in order to give them relief from the economic impact of the National Lockdown. A large number of people are therefore likely to visit the bank branches in the coming days. In view of this, it has been decided that bank branches will open from 09:00AM to 02:00PM on daily basis (except bank holidays) in district Kangra in relaxation of the curfew order and bank branches will do public dealing from 09:00AM to 11:00AM exclusively. It has also been decided that all banks will ensure social distance between the customers visiting the bank branches/ATMs by making separate markings on the ground at a distance of 1.5 to 2 meters both inside the bank branch as well as in the outside waiting area of the bank branches/ATMs. The District heads of banks and the incharge of the concerned bank branch shall ensure that the markings in and near bank branches/ATMs are made on ground by the end of the day on 02nd April, 2020 and that the customers visiting thereafter are made to stand on the separate markings during the hours of the public dealing. This order is being issued order under section 34 of the Disaster Management Act, 2005 and its violation is punishable offence under section 51 of Disaster Management Act, 2005.

You are directed to immediately bring these directions to the attention of all district heads of public and private banks and their officials at branch level.

Yours faithfully,

(Rakesh Kumar Prajapati), IAS
District Magistrate
District Kangra at Dharamshala
OFFICE OF THE DISTRICT MAGISTRATE
KANGRA AT DHARAMSHALA

No. 932/4/RDB Dated: Dharamshala the 16April, 2020

To

1. The Managing Director, KCCB, Head Office Dharamshala.
2. The Circle Head, PNB, Dharamshala, District Kangra.
3. The Regional Manager, SBI, RBO Nurpur at Kangra.
4. The Regional Manager, SBI, RBO Dharamshala at Barol Dharamshala.
5. The Regional Manager, HPGB, Regional Office Dharamshala at Dhari, Distt. Kangra.

Subject:- Maintenance of social distancing among customers visiting bank branches/ATMs and sanitization thereof.

Sir,

Please refer to this office order No. 932/RDB, dated 01/04/2020 (copy enclosed) addressed to Chief LDM & circulated by him to you whereby it was directed that:-

1. All banks will ensure social distance between customers visiting bank branches/ATMs by making separate markings on the ground at a distance of 1.5 to 2 meters both inside the bank branch as well as in the outside waiting area of the bank branches/ATMs.

2. The District Head of bank and incharge of the concerned bank branch shall ensure that the markings in and near bank branches/ATMs are made on ground by the end of the day on 02ndApril, 2020 and that the customers visiting thereafter are made to stand on the separate markings during the hours of the public dealing.

In this regard, it is intimated that the regulation of the access to the bank branches/ATMs by maintaining the social distancing among customer is the sole legal responsibility of the Bank Manager concerned and supervisory officials of banks. It is also essential that the bodies of the ATMs are sanitized after every touch by the customer to prevent the transmission of the COVID-19 and necessary arrangement for the same have to be made by the concerned banks. It is again emphasized that the directions given in above referred order are statutory in nature having been passed under section 34 of the Disaster Management Act, 2005 and any non-compliance of the same is punishable offence under section 51 of Disaster Management Act, 2005. Today, it has been brought to the notice of the undersigned that the customers were allowed to gather without any social distancing outside the SBI branch in Jassur which is a clear violation of the directions given in the above referred order. It has also been noticed that separate markings on the ground outside the bank branches and ATMs have not been made by the banks for the safety of the customers and customers are not being made to stand apart while waiting inside or outside banks. In light of

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this, as a last warning, it is emphasised that if the compliance of these directions is not done by 7th April, 2020 and if any violation comes to the notice this office in future then this office shall be constrained to initiate the criminal proceeding against the Branch Manager concerned and supervisory officer of the bank at District level. This may kindly be accorded the highest priority.

Encls:- As above

Yours faithfully,

(Rakesh Kumar Prajapati), IAS
District Magistrate
District Kangra at Dharamshala

Dated, Dharamshala the 06 April, 2020

Endst. No. 985-87/RDB

Copy to:-

1. Superintendent of Police, Kangra at Dharamshala for information and necessary action please.
2. All the Sub-Divisional Officer (Civil), District Kangra for information and necessary action.
3. Chief Lead District Manager, Kangra for information and necessary action.

District Magistrate
District Kangra at Dharamshala
OFFICE OF THE DISTRICT MAGISTRATE
KANGRA AT DHARAMSHALA

No. 932/RDB Dated: Dharamshala the 01st April, 2020

To

The Chief Lead District Manager,
Punjab National Bank,
Kangra at Dharamshala.

Subject:- Timing of banks during curfew and guidelines regarding social distancing.

Sir,

As you are aware that the Government of India is going to disburse certain social security benefits in the coming days to the general public in order to give them relief from the economic impact of the National Lockdown. A large number of people are therefore likely to visit the bank branches in the coming days. In view of this, it has been decided that bank branches will open from 09:00AM to 02:00PM on daily basis (except bank holidays) in district Kangra in relaxation of the curfew order and bank branches will do public dealing from 09:00AM to 11:00AM exclusively. It has also been decided that all banks will ensure social distance between the customers visiting the bank branches/ATMs by making separate markings on the ground at a distance of 1.5 to 2 meters both inside the bank branch as well as in the outside waiting area of the bank branches/ATMs. The District heads of banks and the incharge of the concerned bank branch shall ensure that the markings in and near bank branches/ATMs are made on ground by the end of the day on 02nd April, 2020 and that the customers visiting thereafter are made to stand on the separate markings during the hours of the public dealing. This order is being issued order under section 34 of the Disaster Management Act, 2005 and its violation is punishable offence under section 51 of Disaster Management Act, 2005.

You are directed to immediately bring these directions to the attention of all district heads of public and private banks and their officials at branch level.

Yours faithfully,

(Rakesh Kumar Prajapati), IAS
District Magistrate
District Kangra at Dharamshala
OFFICE OF THE DISTRICT MAGISTRATE
KANGRA AT DHARAMSHALA

No. 1030/RDB Dated: Dharamshala the 09 April, 2020

To

The Superintendent (Post),
Dehra, Division Dehra, District Kangra.

Subject:- Timing of post offices during curfew, guidelines regarding social distancing & home delivery of pensions.

Sir,

As you are aware that the Government of India has started disbursing certain social security benefits to the general public in order to give them relief from the economic impact of the National Lockdown. A large number of people are therefore likely to visit the post offices in the coming days. In view of this, it has been decided that:-

(1) Post offices will open from 09:00AM to 02:00PM on daily basis in district Kangra in relaxation of the curfew order but post offices will do public dealing from 09:00AM to 11:00AM only.

(2) All Post Masters/In-charges of post offices will ensure social distance between the customers visiting the post offices by making separate markings on the ground at a distance of 1.5 to 2 meters both inside the post office as well as in the outside waiting area of the post office. Post Master/In-charge of post office will ensure that the customers visiting are made to stand on the separate markings during the hours of the public dealing.

(3) It is further directed that all pensions shall be disbursed at door step of the beneficiary and no disbursement shall be done at post offices in order to prevent crowds and mitigate the risk of transmission of COVID-19. Staff deputed for door step delivery shall take all precautions to prevent transmission of COVID-19.

This order is being issued order under section 34 of the Disaster Management Act, 2005 and its violation is punishable offence under section 51 of Disaster Management Act, 2005. You are directed to immediately bring these directions to the attention of all Post Masters/In-charges of post offices, and ensure compliance thereof.

Yours faithfully,

(Rakesh Kumar Prajapati), IAS
District Magistrate
District Kangra at Dharamshala
OFFICE OF THE DISTRICT MAGISTRATE
KANGRA AT DHARAMSHALA

No. /023/RDB  Dated: Dharamshala the 09 April. 2020

To

The Superintendent (Post),
Dharamshala Division, Dharamshala.

Subject:- Timing of post offices during curfew, guidelines regarding social distancing & home delivery of pensions.

Sir,

As you are aware that the Government of India has started disbursing certain social security benefits to the general public in order to give them relief from the economic impact of the National Lockdown. A large number of people are therefore likely to visit the post offices in the coming days. In view of this, it has been decided that:-

(1) Post offices will open from 09:00AM to 02:00PM on daily basis in district Kangra in relaxation of the curfew order but post offices will do public dealing from 09:00AM to 11:00AM only.

(2) All Post Masters/In-charges of post offices will ensure social distance between the customers visiting the post offices by making separate markings on the ground at a distance of 1.5 to 2 meters both inside the post office as well as in the outside waiting area of the post office. Post Master/In-charge of post office will ensure that the customers visiting are made to stand on the separate markings during the hours of the public dealing.

(3) It is further directed that all pensions shall be disbursed at door step of the beneficiary and no disbursement shall be done at post offices in order to prevent crowds and mitigate the risk of transmission of COVID-19. Staff deputed for door step delivery shall take all precautions to prevent transmission of COVID-19.

This order is being issued order under section 34 of the Disaster Management Act, 2005 and its violation is punishable offence under section 51 of Disaster Management Act, 2005. You are directed to immediately bring these directions to the attention of all Post Masters/In-charges of post offices, and ensure compliance thereof.

Yours faithfully,

(Rakesh Kumar Prajapati), IAS
District Magistrate
District Kangra at Dharamshala
OFFICE OF THE DISTRICT MAGISTRATE
KANGRA AT DHARAMSHALA

No. 1024-1028/RDB Dated: Dharamshala the 09 April, 2020

To

1. The Managing Director, KCCB, Head Office Dharamshala.
2. The Circle Head, PNB, Dharamshala, District Kangra.
3. The Regional Manager, SBI , RBO Nurpur at Kangra.
4. The Regional Manager, SBI, RBO Dharamshala at Barol Dharamshala.
5. The Regional Manager, HPGB, Regional Office Dharamshala at Dhari, Distt. Kangra.

Subject: Regulation of opening of ATMs.

As you are aware that there is a high risk of transmission of COVID-19 from ATMs especially those which are not manned by security staff. Based on feedback received from SDMs & Chief LDM, there is an urgent need to regulate the functioning of ATMs in view of the fact that the public can move out of their houses from 8.00 AM to 11.00 AM only for accessing banking services. Therefore, it is directed that:-

(i) Off-site ATMs be kept open from 9.00 AM to 11.00 AM on working days for public with proper security personnel or deputation of bank staff at the site. The security guard/bank staff on duty for security at the ATM shall ensure sanitization of hands of each customer both before & after they use the ATM by using alcohol-based sanitizer.

(ii) On-site ATMs may be kept open from 9:00 AM to 2:00 PM as per bank branch timing given that they are already manned. Sanitization of hands of each customer both before & after use of ATM with alcohol-based sanitizer should be ensured.

This order is being issued under section 34 of the Disaster Management Act, 2005 and its violation is punishable offence under section 51 of Disaster Management Act, 2005. You are directed to immediately bring these directions to the attention of all officials at branch level.

Yours faithfully,

(Rakesh Kumar Prajapati), IAS
District Magistrate
District Kangra at Dharamshala

Endst. No. 1029 /RDB Dated, Dharamshala the 09 April, 2020

Copy forwarded to the Chief Lead District Manager Kangra at Dharamshala for information and necessary action for bringing this order to attention of all Public & Private banks of the District.

District Magistrate
District Kangra at Dharamshala