



Towards a Disaster Free India

National Institute of Disaster Management
(Ministry of Home Affairs)

5 B, Indraprastha Estate, Ring
Road New Delhi-110002

To _____

NIDM/Printing./Quotation/2014-15

April 9, 2014

Quotation

Dear Sir/ Madam,

Sub.: Procurement & Printing of Training related items

NIDM invites sealed quotations from empanelled printers of DAVP and/or Directorate of Printing (Government of India) for printing of following documents with specifications given below:

Sl. No.	Item	Quantity	Specifications
1	Writing Pad	400	<ul style="list-style-type: none">o No. of Pages: 100o Cover pages (Front & Back): Multi colour 300 gsm imported Art Cardo Inside pages: Ruled sheets, 80gsm Maplitho papero Layout & Designing extrao Spiral binding
2	Certificate Folder	1320	<ul style="list-style-type: none">o As per sample placed at NIDMo Cover & back: multi colour

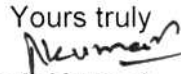
Note: Quotations must include unit cost of per item otherwise it will be rejected.

NIDM also invites sealed quotations from reputed/ Government approved Manufacturers/ agencies for procurement & printing of following items with specifications given below:

Sl. No.	Item	Quantity	Specifications
1	Transparent Pouch	1320	<ul style="list-style-type: none">o Sturdy Zip poucho NIDM logo and address to be printed on it
2	Pen	1320	<ul style="list-style-type: none">o Steel body Black or dark brown colouro Steel jotter free flow refill (blue ink)o NIDM logo to be printed on it
3	Pen Stand with pen	1320	<ul style="list-style-type: none">o As per sample available at NIDMo NIDM logo & Name to be printed on It
4	Key ring/ wooden Pen stand with pen	1500	<ul style="list-style-type: none">o As per sample available at NIDMo NIDM logo & name to be printed on it

Note: Quotations must include unit cost of per item otherwise it will be rejected.

Quotations should be addressed to **Executive Director, National institute of Disaster Management, IIPA Campus, IP Estate, Mahatma Gandhi Road, New Delhi-110002** and posted/ couriered so as to reach the office on or before **21.4.2014 (before 5 p.m.)**. Quotations shall be opened at **3 p.m. on next working day** at Institute's building. You are requested to send only one representative from your agency during the opening of the quotations.

Yours truly

(Ramesh Kumar)
Accts.Off.