

NIDM /Brainstroming w/s/Stren & Exp/2013-14
Date: 22/08/2014

Quotation

Sub: Printing of: NIDM Perspective Plan

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of NIDM Perspective plan as per specification and quantity given below.

S.No.	Publication	Quantity	Specification
1	Printing of: NIDM Perspective Plan	100-copy	<ul style="list-style-type: none">➤ Page Size:21cm X26.5 cm➤ Front Cover and Back: 350 GSM imported art Card With multi colour printing➤ Inside Text Pages : 100 GSM imported art paper With multicolor printing (both side) in gloss➤ Layout designing: Required;➤ Binding : Perfect ,with lamination on cover and back➤ No of pages : 60 nos➤ As per sample available in NIDM Library

- ❖ **Unit Cost** of Printing of Plan must be mentioned in quotation.
- ❖ The Drum scanning, layout designing, typing charges, on site design work / off site design work ...Etc. must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ Vendor should provide total cost of printing.
- ❖ **Any extra /less pages will be charged /discounted on pro-rata basis.**
- ❖ Printer shall provide the soft copy of the final print version of the Plan along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel any or all the quotations without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, and should be posted /couriered so as to reach the Institute on or before **8/09/2014 (before 5 p.m.)** Envelope containing quotation should be superscribed as Quotation for “: **Printing of: NIDM Perspective Plan.**” Quotations shall be opened at **3 pm on 9/09/2014** at Institute’s building. You are requested to send only one representative during opening of quotations on specified time, place and date


(S.P. Sharma)
Administrative Officer