

Quotation

Dear Sir/ Madam,

Sub: **Printing of NIDM Publications “Journal Disaster & Development”**


NIDM invites sealed quotations from empanelled printers and publisher of DAVP and Directorate of Printing (Govt of India) for printing of **NIDM Publication “Journal Disaster & Development”** Vol. No. 6 No.182 ,2012 as per quantity and specification as given below:

S.No.	Publication	Quantity	Specification
1	<b>Journal Disaster &amp; Development</b>	200-copy	<ul style="list-style-type: none"><li>➤ Page Size:<b>18 cm X24.5 cm</b></li><li>➤ Front Cover and Back: 350 gsm imported art matt finished, lamination with multicolor printing</li><li>➤ Inside Text Pages : 100 gsm imported art paper matt finished with single colour</li><li>➤ Layout designing: Required;</li><li>➤ Binding : Perfect</li><li>➤ Editing Work : To be done by publisher / printers</li><li>➤ No of pages : 200 and ± per leaf cost</li><li>➤ Lamination Cover</li></ul>

- ❖ **Unit Cost** of items must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ **Vendor should also provide total cost of printing.**
- ❖ Printer shall provide the soft copy of the final print version of the IEC material along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason
- ❖ Quotation should be free from cutting, erasing, .etc.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and posted / couriered so as to reach the Institute on or before **23/08/2013 (before 5 p.m.)**. Envelope containing quotation should be superscribed as “**Quotation for Journal Disaster & Development**”. Quotations shall be opened at **3 pm on 26/8/2013** at Institute’s building. You are requested to send only one representative during opening of quotations on specified time, place and date.

Yours sincerely

  
(M.P.Singh)

Administrative Officer