

NIDM/Printing/IITF/2014-15
Date: 16/09/2014

Quotation

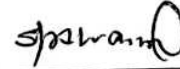
Sub: Printing of: IEC Materials

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of NIDM IEC materials as per specification and quantity given below.

S.No.	Publication	Quantity	Specification
1	NIDM Leaflet (English)	5000 Nos	<ul style="list-style-type: none"> ❖ Size: 36 Cm x 23 Cm ❖ Color- Multicolor (both side printing) ❖ Total no. of pages: two pages in two fold with creasing ❖ Text paper Quality: 170 gsm (Art Paper-Gloss) ❖ Layout or designing: Required ❖ As per sample available
2	School Fire Safety Drill (Hindi) : leaflets	5000 Nos	<ul style="list-style-type: none"> ❖ Size: 36 Cm x 23 Cm ❖ Color- Multicolor (both side printing) ❖ Total no. of pages: two pages in two fold with creasing ❖ Text paper Quality: 170 gsm (Art Paper-Gloss) ❖ Layout or designing: Required ❖ As per sample available
3	Snakes & Ladders/ ludo with DM Benchmarking	2000 Nos	<ul style="list-style-type: none"> ➤ Size: 14"x14" ➤ Paper: 130 gsm art paper both side multicolor printing with lamination ➤ Fabrication on 2mm star board ➤ Printing: 4 col. both sides ➤ Includes 1 Dice with 4 tokens ➤ Layout and design: required ➤ As per sample available in NIDM library
4	Earthquake pre preparedness' guide	5000Nos.	<ul style="list-style-type: none"> ➤ Size: 20.5Cm x 27.5 Cm ➤ Quantity of Pages: 20 (including cover) ➤ Color: Multi color printing (both side) ➤ Paper quality (inside pages): 90gsm imported art paper ➤ Cover and Back Paper: 100gsm imported art paper ➤ Binding: Centre Stitch ➤ Drum Scanning, Layout and designing: Required ➤ As per sample available in NIDM library
5	NIDM Awareness poster	4-poster 1000- Each Total copy :4000	<ul style="list-style-type: none"> ➤ Size: 43cm x 56cm ➤ Paper: 130 gsm imported art paper ➤ Printing Multicolor one side ➤ Lamination: one side glossy lamination ➤ Stripe gumming at two places in back ➤ Layout and design: required ➤ As per sample available in NIDM library

- ❖ **Unit Cost** of Printing of **IEC Materials** must be mentioned in quotation.
- ❖ The Drum scanning, layout designing, typing charges, on site design work / off site design work ...Etc. must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ Vendor should provide total cost of printing.
- ❖ **Any extra /less pages will be charged /discounted on pro-rata basis.**
- ❖ Printer shall provide the soft copy of the final print version of the **IEC Materials** along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel any or all the quotations without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, and should be posted /couriered so as to reach the Institute on or before **30/09/2014 (before 5 p.m.)** Envelope containing quotation should be superscribed as Quotation for “: **Printing of: IEC Materials.**” Quotations shall be opened at **3 pm on 01/10/2014** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date



(S.P. Sharma)
Administrative Officer