

**NIDM/Printing/IDR/2014-15**  
**September 25, 2014**

**Quotation**

**Sub: Printing of: India Disaster Report 2013**

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of India Disaster Report – 2013 as per specification and quantity given below.

S.No	Publication	Quantity	Specification
1	India Disaster Report-2013	500-Copies	<ul style="list-style-type: none"> <li>➤ Page Size : 18cm x 24.3cm</li> <li>➤ Front Cover and Back: 350gsm imported art card With multi colour printing</li> <li>➤ Inside Text Pages: 100gsm imported are paper with multicolour (both side)</li> <li>➤ Layout designing:-Required;</li> <li>➤ Binding: perfect ,with lamination on cover and back</li> <li>➤ No of pages: 106</li> <li>➤ As sample available</li> </ul>

- ❖ **Unit Cost** of Report must be mentioned in quotation.
- ❖ The Drum scanning, layout designing, typing charges, on side design work / off site design work ...Etc. must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ Vendor should provide total cost of printing.
- ❖ **Any extra /less pages will be charged /discounted on pro-rata basis.**
- ❖ Printer shall provide the soft copy of the final print version of the Report along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel any or all the quotations without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, and should be posted /couriered so as to reach the Institute on or before **09/10/2014 (before 5 p.m.)** Envelope containing quotation should be superscribed as Quotation for "**Ahmedabad World city Heritage Project report.**" Quotations shall be opened at **3 pm on 10/10/2014** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date

  
(S.P. Sharma)  
Administrative Officer