

**Quotation**

Dear Sir/ Madam,

**Sub: Printing of Book on "Disaster Management in India"**

NIDM invites sealed quotations from empanelled printers of DAVP and/or Directorate of Printing (Govt. of India) for printing the following book as per specifications, quantity, terms and conditions given below.

| S.No. | Publication                  | Quantity     | Specification  |
|-------|------------------------------|--------------|--|
| 1     | Disaster Management in India | 2000- copies | <ul style="list-style-type: none"> <li>❖ Size: 10" X 6.88"</li> <li>❖ Inside Paper quality: 100 gsm imported art matt</li> <li>❖ Total no. of pages : 272 pages±4 pages (approx)</li> <li>❖ Cover &amp; Back Pages: 300 gsm art matt finished with lamination in multicolor</li> <li>❖ Printing: Multi-Color (Both side printing )</li> <li>❖ Layout and Designing: Required</li> <li>❖ Binding: Perfect with lamination &amp; creasing</li> </ul> <p><b>Additional Specification :</b></p> <ol style="list-style-type: none"> <li>1. Spot (UV) lamination on front cover</li> <li>2. Special Silver colour , Govt. of India emblem by foiling mode on front cover.</li> </ol> |

- ❖ **Vendor should provide ( +/- 4 Pages ) additional page cost separately**
- ❖ Unit Cost of item must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, must be mentioned separately in the quotation.
- ❖ **Vendor should provide total cost of printing (both number and words)**
- ❖ Printer shall provide soft copy of the final print version of the book along with hard copies to NIDM
- ❖ Sample of book to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM reserves the right to reject / cancel the quotation(s) without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, 5B, IIPA Campus, IP Estate, and Ring Road, New Delhi-110002 and should be posted / couriered so as to reach the Institute on or before **2/5/2013 (before 11am)**. Envelop containing quotation should be superscribed as "Quotation for **Book: Disaster Management in India** . Quotations shall be opened at **3 pm on 2/5/2013** at Institute's building. You are requested to depute only one representative during opening of quotations on specified time, place and date

Yours sincerely

  
(Surya Parkash)

Head Printing Committee  
On behalf Executive Director