

NIDM /Printing /IEC/2014-15.
Date: 11/03/2014

Quotation

Sub: Printing of IEC Materials

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of following IEC Materials as per specification and quantity given below.

S.No.	Publication	Quantity	Specification
1	Book Marks (Hindi)	(quantity -4 bookmarks x 2000 each) Total quantity :8000	<ul style="list-style-type: none"> ➤ Size: 5cmx 16.5cm ➤ Quantity of Pages: 8 ➤ Color: Multi color printing (both side of 4-leaves) ➤ Paper quality:350gsm imported art glossy ➤ Layout designing: Required; ➤ Fancy Tag: Brase repit and tag ➤ As per sample available in NIDM library
2	Book Marks (English)	(quantity -4 bookmarks x 1000 each) Total quantity :4000	<ul style="list-style-type: none"> ➤ Size: 5cmx 16.5cm ➤ Quantity of Pages: 8 ➤ Color: Multi color printing (both side of 4-leaves) ➤ Paper quality:350gsm imported art glossy ➤ Layout designing: Required; ➤ Fancy Tag: Brase repit and tag ➤ As per sample available in NIDM library
3	School Fire Safety Drill (English)	5000 Nos	<ul style="list-style-type: none"> ➤ Size: 36 cm x 23cm ➤ Color: Multi color (both side printing of leaf) ➤ Total no. of pages: two pages in two fold with creasing ➤ Text paper Quality" 170 gsm (Art paper- Gloss) ➤ Layout or designing : Required ➤ As per sample available in NIDM library
4	NIDM Leaflet Hindi	5000 Nos	<ul style="list-style-type: none"> ➤ Size: 36 cm x 23cm ➤ Color: Multi color (both side printing of leaf) ➤ Total no. of pages: two pages in two fold with creasing ➤ Text paper Quality" 170 gsm (Art paper- Gloss) ➤ Layout or designing : Required ➤ As per sample available in NIDM library



Towards a Disaster Free India

**National Institute of Disaster Management
(Ministry of Home Affairs)**

5 B, Indraprastha Estate, Ring
Road, New Delhi-110002

5	Do's and Don'ts Leaflet (Hindi)	5000 Nos	<ul style="list-style-type: none">➤ Size: 28cmx21.5cm➤ Color- Multicolor (both side printing of the one leaf)➤ Total no. of pages: 2 pages with single fold with creasing➤ Text paper Quality: 170 gsm (Art Paper-Gloss)➤ Layout or designing: Required➤ As per sample available in NIDM library
6	Online Course leaflets	5000 Nos	<ul style="list-style-type: none">❖ Size: 36 cm x 23cm❖ Color: Multi color (both side printing of leaf)❖ Total no. of pages: two pages in two fold with creasing❖ Text paper Quality" 170 gsm (Art paper- Gloss)❖ Layout or designing : Required❖ As per sample available in NIDM library
7	Snakes & Ladders/ ludo with DM Benchmarking	1000 Nos	<ul style="list-style-type: none">➤ Size: 14"x14"➤ Paper: 130 gsm art paper both side multicolor printing with lamination➤ Fabrication on 2mm star board➤ Printing: 4 col. both sides➤ Includes 1 Dice with 4 tokens➤ Layout and design: required➤ As per sample available in NIDM library
8	Leaflets containing Do's & don'ts of Disasters (English)	5000 Nos	<ul style="list-style-type: none">❖ Size: 14.6 cm x 21cm❖ Paper quality: 300 gsm art card❖ Total no. of pages : 16 pagegs❖ Lamination: Gloss in all pages❖ Printing: Multi-Color (Both side printing)❖ Binding: Center Pin❖ As per sample available in NIDM library
9	Leaflets containing Do's & don'ts of Disasters (Hindi)	5000 Nos (Hindi)	<ul style="list-style-type: none">❖ Size: 14.6 cm x 21cm❖ Paper quality: 300 gsm art card❖ Total no. of pages : 16❖ Lamination: Gloss in all pages❖ Printing: Multi-Color (Both side printing)❖ Binding: Center Pin❖ As per sample available in NIDM library
10	Safeguard of environment for Disaster Risk reduction " Poem & Slogan book"	2000Nos	<ul style="list-style-type: none">➤ Size: 18cm x 24cm➤ Total no. of inner pages: 87➤ Text Paper quality: 130 gsm art paper imported➤ Printing: Multi-Color➤ Cover and Back paper : 350gsm art Card imported➤ Binding: perfect binding➤ Layout and design: required➤ Lamination/Fabrication : Glaze laminations➤ As per sample available in NIDM library



Towards a Disaster Free India

**National Institute of Disaster Management
(Ministry of Home Affairs)**

5 B, Indraprastha Estate, Ring
Road, New Delhi-110002

11	Carry Bags	5000	<ul style="list-style-type: none">❖ Size: 16.5' x 11.1x 4 inches❖ Printing: single Color both side and 4 inch in spine die English and Hindi❖ Paper quality:200 gsm craft paper❖ Fabrication: Fancy Threading , Brace repet and Base strips❖ Layout and design: required❖ As per sample available in NIDM library
12	Activity books on Disaster management for school students by NIDM and Vigyan Prasar	2000Nos	<ul style="list-style-type: none">➤ Size: 22cmx28cm➤ Total no. of inner pages: 50➤ Text Paper quality: 130 gsm art paper imported➤ Lamination: Gloss; Printing: Multi-Color➤ Cover and Back paper : 300gsm art Card As per sample available in NIDM library➤ Binding: perfect binding ;➤ Layout and design: required➤ As per sample available in NIDM library
13	Online Course poster	1000 nos	<ul style="list-style-type: none">❖ Size: 17" x 22" inches❖ Printing: Multicolor printing in one side❖ Paper quality: 130 gsm art paper❖ Fabrication: Gumming strips in back side❖ Layout and design: required❖ As per sample available in NIDM library

- ❖ **Unit Cost** of items must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ **Vendor should provide publication wise total cost of printing.**
- ❖ Printer shall provide the soft copy of the final print version of the IEC material along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, should be posted /couriered so as to reach the Institute on or before **27/03/2014 (before 5 p.m.)** Envelope containing quotation should be superscribed as "Quotation for IEC Materials. Quotations shall be opened at **3 pm on 28/3/2014** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date.

- (S.P. Sharma)

Administrative Officer