

NIDM/Printing/Tiding Newsletter/2014-15/30
April 21, 2015

Quotation


Sub: Printing of "NIDM Newsletter Tidings."

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of 'NIDM Newsletter "Tidings" (Quarterly) as per specification and quantity given below :-

S.N.	Publication	Quantity	Suggested Specification
1	NIDM Tidings Newsletter (Quarterly)	500 - (Each Quarter)	<ul style="list-style-type: none">➤ Page Size 21.5cm X 28 cm➤ Inside Text Pages : 130 GSM imported art paper (gloss both side)➤ Colour : Multicolor Printing➤ Layout designing Required➤ Binding: Center stitched➤ No of pages: 12 ± 4➤ As per sample available in NIDM Library

- ❖ Unit Cost of Document must be mentioned in quotation.
- ❖ The Drum scanning, layout designing, typing charges, on site design work / off site design work ...etc. must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ Vendor should provide total cost of printing.
- ❖ **Any extra /less pages will be charged on pro-rata basis.**
- ❖ Printer shall provide the soft copy of the final print version of the Document along with hard copies to the Institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached .
- ❖ NIDM Reserves the right to reject / cancel any or all the quotations without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, and should be posted /couriered so as to reach the Institute on or before 05/05/2015 (before 5 p.m.) Envelope containing quotation should be superscribed as Quotation for "Printing of NIDM Newsletter Tiding". Quotations shall be opened at 3 pm on 07/05/2015 You are requested to send only one representative during opening of quotations on specified time, place and date.


(Ramesh Kumar)
Accounts Officer