

Quotation

Dear Sir/ Madam,

Sub: Printing of NIDM Publications "IRS Modules"

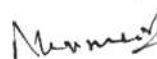
NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt of India) for printing of following **NIDM Publication** as per the quantity and specification as given below:

S.No.	Publication	Quantity	Specification
1.	Basic & Intermediate	500 each	➤ Page Size: 18cm X24 cm
2.	Planning Section Chief		➤ Front Cover and Back: 350 gsm imported art matt finished with thermal lamination and dippon pressure die creasing multi color printing.
3.	Logistic Section Chief		➤ Inside Text Pages: 130 gsm imported art paper matt finished with multicolor printing (both side)
4.	Incident Commander		➤ Layout designing: Required;
5.	Operation Section Chief		➤ Binding : Perfect ,with lamination and creasing
6.	Liaison Officer		➤ Special golden colour, Govt. of India emblem by foiling mode on front cover.
7.	Information & Media Officer		➤ No of pages : 150nos and \pm per leaf cost
8.	Safety Officer		➤ As per sample available
9.	Simulation Exercise		➤ No. of copy : 500 each
10.	Advanced IRS		
11.	Area Command		

- ❖ **Unit Cost** of items must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ **Vendor should also provide publication wise total cost of printing.**
- ❖ Printer shall provide the soft copy of the final print version of the each module along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason
- ❖ Quotation should be free from cutting, erasing, etc.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and posted/couriered so as to reach the Institute on or before **25/10/2013 (before 5 p.m.)**. Envelope containing quotation should be superscribed as "**Quotation for IRS Modules**". Quotations shall be opened at **3 pm on 28/10/2013** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date.

Yours sincerely


(Ramesh Kumar)
Accounts Officer