

NIDM / Printing/IITF/2013-14/28
22th October, 2013

Quotation

Dear Sir/ Madam,

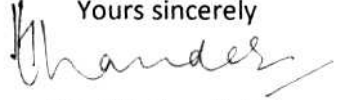
Sub: Printing of NIDM Carry Bags

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt of India) for printing of **NIDM Carry Bags** as per the quantity and specification given below:

S.No.	Publication	Quantity	Specification
1.	Carry Bags	1000	<ul style="list-style-type: none">❖ Size: 29 cm x 40cm❖ Printing: Four Color both side and 4 inch in spine die English and Hindi.❖ Paper quality:250 gsm white duplex (As per sample available)❖ lamination : Matt lamination❖ Fabrication: Fancy Threading, Brace repet and Base strips.❖ Layout and design: Required, as per sample available.

- ❖ **Unit Cost** of items must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ Printer shall provide the soft copy of the final print version of the **Carry Bags** along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason
- ❖ Quotation should be free from cutting, erasing, etc.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and posted/couriered so as to reach the Institute on or before **31/10/2013 (before 11 A.M.)** Envelope containing quotation should be superscribed as "**Quotation for Carry Bags**". Quotations shall be opened at **3 PM on 31/10/2013** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date.

Yours sincerely

(Harish Chander)
Administrative Officer