

NIDM/Printing/Africa Report /2013-14
11th October, 2013

Quotation

Dear Sir/ Madam,

Sub: Printing of NIDM Publications "Africa Report"

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt of India) for printing of following **NIDM Publication** as per the quantity and specification as given below:

S.No.	Publication	Quantity	Specification
1	Africa Report	100-copies	<ul style="list-style-type: none">➤ Page Size: 8.5' X 10.5'➤ Front Cover and Back: 300 gsm imported art Card With Lamination➤ No. of Pages: 290➤ Inside Text Pages : 130 gsm imported art paper➤ Layout designing: Required;➤ Binding : Perfect with lamination on cover and back➤ Color: Multi Color printing both sides

- ❖ **Unit Cost** of items must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ **Vendor should also provide publication wise total cost of printing.**
- ❖ Printer shall provide the soft copy of the final print version of the IEC material along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason
- ❖ Quotation should be free from cutting, erasing, etc.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and posted/couriered so as to reach the Institute on or before **25/10/2013 (before 5 p.m.)**. Envelope containing quotation should be superscribed as "**Quotation for Africa Report**". Quotations shall be opened at **3 pm on 28/10/2013** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date.

Yours sincerely



(Ramesh Kumar)
Accounts Officer