

NIDM /Printing /Dir. Landslide/2014-15/8

Date: 15/07/2014

**Quotation**

**Sub: Printing of: Directory of Institutions and Resource Persons for Landslide Management in India**

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of "**Directory of Institutions and Resource Persons for Landslide Management in India**" as per specification and quantity given below.

S.No.	Publication	Quantity	Specification
1	Directory of Institutions and Resource Persons for Landslide Management In India	500 copy	<ul style="list-style-type: none"><li>➤ Size: Size: 14cm x 21.5 cm</li><li>➤ Total no. of pages : 75 ± 4 per leaf cost</li><li>➤ Text paper Quality" 100 gsm Art paper gloss multicolour printing</li><li>➤ Cover page : Multicolor , 300 gsm art card with lamination</li><li>➤ Separators : 170 gsm art paper gloss</li><li>➤ Layout or designing : Required</li><li>➤ Binding : spiral</li></ul>

- ❖ **Unit Cost** of book must be mentioned in quotation.
- ❖ The Drum scanning, layout designing, typing charges , on side design work / off site design work ...Etc, and extra **page /per leaf cost**, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ **Vendor should provide total cost of printing.**
- ❖ Printer shall provide the soft copy of the final print version of the Book along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, should be posted /couriered so as to reach the Institute on or before **30/07/2014 (before 5 p.m.)** Envelope containing quotation should be superscribed as Quotation for "**Directory of Institutions and Resource Persons for Landslide Management in India**" Quotations shall be opened at **3 pm on 31/07/2014** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date.

  
(S.P. Sharma)  
Administrative Officer