

To

NIDM/Printing/Quotation/2011-12
September 4, 2012

Quotation

Sir/ Madam,

Sub.: Printing of `Digital Posters`

NIDM invites sealed quotations for printing of two Digital Posters as per the specifications given below:

1. **Digital Poster 1**

- a. **Size:** 22"x25"
- b. **Paper quality:** HP 5500 Banner Media
- c. **Lamination:** Matt
- d. **Printing:** Multi-colour
- e. **No. of copies:** 80

2. **Digital Poster 2**

- a. **Size:** 22"x32"
- b. **Paper quality:** HP 5500 Banner Media
- c. **Lamination:** Matt
- d. **Printing:** Multi-colour
- e. **No. of Copies:** 80

3. **Layout and designing charges**, if any, may be mentioned separately
4. **Taxes**, if any, may be mentioned separately
5. Printer shall provide the soft copy of the final print version of the document along with hard copies to the Institute
6. Sample of posters (to be printed) can be seen at NIDM Library

Sealed quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Mahatma Gandhi Road, New Delhi-110002 and posted/ couriered so as to reach the Institute on or before **20.9.2012 (before 5 p.m.)**. Envelop containing quotation should bear `Quotation for Posters` at the top. You are requested to depute your representative (one only) at **3 p.m.** on **21.9.2012** at Institute's building for opening of quotations.

Yours truly


(Surya Parkash)
Associate Professor