

01 October 2014

**Quotation Notice**

To,

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Sir,

Sealed quotations are invited for supply of following item on or before **15 October 2014** by **05:00 P.M.** Quotations submitted via e-mails/fax/telex etc are not acceptable. Incomplete quotations in any respect will be summarily rejected.

All quotations will be opened on **16 October 2014 at 3 p.m.** in the presence of bidders or their authorized representatives, if any.

Sl. No.	Item Description	Qty	Unit Price (Rs.)
1.	<b>HP Color Laser Jet M551dn Printer</b> Resolution (in dpi): Color 600X600, Paper Size :A4, Print Speed in PPM(A4 Size):30BW and C, Port :1USB, Memory (in MB): 16, Network card 10/100:Yes, Duplexing :Yes (1 Yr. Warranty)	01	

**Terms & Conditions:**

1. Quotation should be free from correction and erasers.
2. Quotations received after the specified time and date will not be entertained.
3. Quotation should contain full details of item(s) with rate.
4. NIDM reserves unfettered right to reject any or all quotations without assigning any reason(s) thereof or only to buy a part of the materials included in the quotation invited.
5. All prices quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
6. Price quoted should be inclusive of transportation & installation charges and all other taxes and this should be clearly specified in quotations. In the absence of any such stipulation, it will be presumed that the prices quoted are inclusive of all taxes.
7. Payments will be made after supply & installation of goods.
8. Price quoted should be valid for 120 days.
9. All sealed quotes must be put in an envelope superscripted with "**Quotation for HP Color Laser Jet M551 Printer**" and be addressed to **Executive Director, National Institute of Disaster Management, 5-B, IIPA Campus, IP Estate, Ring Road, New Delhi-110002** so as to reach by **05:00 PM on 15 October 2014.**



**(Ramesh Kumar)**  
Accounts Officer