

February 14, 2011

**Quotation Notice**

To, \_\_\_\_\_

Sir,

Sealed quotations are invited on behalf of Executive Director, NIDM for purchase of following items on or before **24-02-2011 by 5.00 p.m.**

S.No.	Item Description	Qty	Unit Price (Rs.)
1.	Branded USB Casing with minimum 1 yr. warranty (for internal Laptop 80/250 GB SATA HardDisk Drives)	18	

**Terms & Conditions:**

1. Quotation should be free from correction and erasers.
2. Quotations received after the specified time and date will not be entertained.
3. Questioners are requested to furnish full details with rate.
4. We reserve to ourselves unfetter right to reject any or all suppliers without assigning any reasons thereof or only to buy a part of the materials included in the quotation invited.
5. All prices quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
6. Price quoted should be inclusive of transportation & installation charges and all other taxes and this should be clearly specified in quotations. In the absence of any such stipulation, it will be presumed that the prices quoted are inclusive of all taxes.
7. Payments will be made after supply & installation of goods.
8. Price quoted should be valid for 120 days.
9. All sealed quotes must be put in an envelope superscripted with "**Quotation for USB HDD Casing**" and be addressed to **Prof. C. Ghosh (IT Head), National Institute of Disaster Management, 5-B, IIPA Campus, IP Estate, Ring Road, New Delhi-110002.**

Your's truly

  
(C. Ghosh)  
IT Head