

NIDM /Printing /UNDP TM /2014-15  
Date: 15/09/2014

**Quotation**

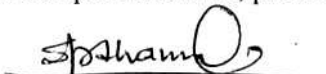
**Sub: Printing of: NIDM- UNDP Training Modules.**

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of NIDM- UNDP Training Modules. As per specification and quantity given below.

S. No	Publication	No of Pages	Qty	Specification
1.	Training Module on mainstreaming DRR in Development Planning	110	500	<ul style="list-style-type: none"> <li>➤ Page Size:18cm X24.3 cm</li> <li>➤ Front Cover and Back: 350 gsm imported art matt finished with thermal lamination and dippon pressure die creasing multi color printing.</li> <li>➤ Inside Text Pages : 100 gsm imported art paper matt finished with multicolor printing (both side)</li> <li>➤ Layout designing: Required;</li> <li>➤ Binding : Perfect ,with lamination and creasing</li> <li>➤ Special golden colour, Govt. of India emblem by foiling mode on front cover.</li> <li>➤ As per sample available</li> </ul>
2	Training Module on Mainstreaming Disaster Risk Reduction in Housing Sector	178	500	
3	Guidelines & Tools for mainstreaming DRR in Environment Sector	103	500	
4	Guidelines & Tools for mainstreaming DRR in Health Sector	165	500	
5	Training Module on mainstreaming DRR in Urban Planning	145	500	
6	Training Manual on Long Term Recovery & Reconstruction Strategy	175	500	

- ❖ **Unit Cost** of each training module must be mentioned in quotation.
- ❖ The Drum scanning, layout designing, typing charges, on site design work / off site design work ...Etc. must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ Vendor should provide total cost of printing.
- ❖ **Any extra /less pages will be charged /discounted on pro-rata basis.**
- ❖ Printer shall provide the soft copy of the final print version of the Report along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel any or all the quotations without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, and should be posted /couriered so as to reach the Institute on or before 30/09/2014 (before 5 p.m.) Envelope containing quotation should be superscribed as Quotation for "NIDM - UNDP Training Modules." Quotations shall be opened at 3 pm on 01/10/2014 at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date

  
(S.P. Sharma)  
Administrative Officer