

NIDM/Printing/Quotation/Task Force Report /2012-13
February 19, 2013

Quotation

Dear Sir/ Madam,

Sub: Printing of Task Force Report

NIDM invites sealed quotations for printing of 1000(one thousand) of **Task Force Report** as per given specifications:

Task Force Report

1. **Size:** 8.5" x 10.5"
2. **Quantity:** 1000 copies.
3. **Cover:** Multi color printing Gold leaf/Embossing emblem
4. **Paper quality (inside pages):** 130gsm imported art paper
(Two color Printing)
5. **Cover and Back Paper:** 350gsm imported art card
6. **Binding:** perfect
7. **Layout and designing:** Required
8. **Pages:** 200 approx

- ❖ Taxes, if any, may be mentioned separately in the quotation
- ❖ Vendor should provide the **Gross total cost and unit cost per book** of printing report.
- ❖ Vendor should mention additional per page cost in the quotation
- ❖ Sample of materials to be printed can be seen at NIDM library on any working day from 10:00 am to 04:00 PM.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 quotations should reach the Institute on or before **28.02.2013 (before 5 p.m.)**. Envelop containing quotation should be superscribed as "Quotation for printing of **Task Force Report**". Quotations shall be opened at **11 am on 01.03.2013** at Institute's building. Bidders are requested to be present at the time of opening of the quotations.

Yours sincerely


(Arun Sahdeo)
Consultant

To:-

As per list enclosed