

NIDM/Printing/Book FF /2013-14/17
3rd September, 2013

Quotation

Dear Sir/ Madam,

Sub: Printing of NIDM Publications "Snakes & Ladders/Ludo"

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt of India) for printing of following NIDM Publication as per the quantity and specification as given below:

S.No.	Publication	Quantity	Specification
1	Snakes & Ladders/Ludo	2000-copies	<ul style="list-style-type: none">➤ Size: 35cm x35cm➤ Paper: 100 gsm art paper both side multicolor printing with lamination➤ Fabrication on 2mm star board➤ Printing: 4 col. both sides, Includes 1 Dice with 4 tokens;➤ Layout and design: required

- ❖ **Unit Cost** of items must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ **Vendor should also provide publication wise total cost of printing.**
- ❖ Printer shall provide the soft copy of the final print version of the IEC material along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason
- ❖ Quotation should be free from cutting, erasing, etc.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and posted / couriered so as to reach the Institute on or before **17/09/2013 (before 5 p.m.)**. Envelope containing quotation should be superscribed as "**Quotation for Snakes & Ladders/Ludo**". Quotations shall be opened at **3 pm on 18/9/2013** at Institute's building. You are requested to send only one representative during opening of quotations on specified time, place and date.

Yours sincerely


(M.P.Singh)

Administrative Officer