

NIDM/Printing/Book FF /2013-14/17
3rd September, 2013

Quotation

Dear Sir/ Madam,

Sub: Printing of NIDM Publications “India Disaster Report : 2012”

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt of India) for printing of following **NIDM Publication** as per the quantity and specification as given below:

S.No.	Publication	Quantity	Specification
1	India Disaster Report :2012	500-copies	<ul style="list-style-type: none"> ➤ Page Size:18cm X24.3 cm ➤ Front Cover and Back: 350 gsm imported art Card With multi colour printing ➤ Inside Text Pages : 100 gsm imported art paper With multicolor printing (both side) ➤ Layout designing: Required; ➤ Binding : Perfect ,with lamination on cover and back ➤ No of pages : 80 nos and ± per leaf(2-pages) <p>cost</p> <ul style="list-style-type: none"> ➤ As per sample available

- ❖ **Unit Cost** of items must be mentioned in quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ **Vendor should also provide publication wise total cost of printing.**
- ❖ Printer shall provide the soft copy of the final print version of the IEC material along with hard copies to the institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached
- ❖ NIDM Reserves the right to reject / cancel the quotation without assigning any reason
- ❖ Quotation should be free from cutting, erasing, etc.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and posted / couriered so as to reach the Institute on or before **17/09/2013 (before 5 p.m.)**. Envelope containing quotation should be superscribed as “**Quotation for India Disaster Report: 2012**”. Quotations shall be opened at **3 pm on 18/9/2013** at Institute’s building. You are requested to send only one representative during opening of quotations on specified time, place and date.

Yours sincerely

M.P. Singh
(M.P.Singh)

Administrative Officer