

**Minutes of the Pre-bid Meeting for hiring a consultancy for the “Development of Flood Risk Assessment Framework and a Roadmap for making cities resilient” under GIZ supported Grant Agreement held on 10<sup>th</sup> January 2024 under the chairmanship of the Joint Director, NIDM to address queries from consultancies.**

1. The pre-bid meeting in connection with the Request for Proposal (RFP) titled “Development of Flood Risk Assessment Framework and a Roadmap for Making Cities Resilient” under the GIZ supported Grant Agreement was held on 10th January 2024 at 4.00 p.m. under the chairmanship of the Joint Director, NIDM, in hybrid/ online mode. The list of the participants is annexed.

2. At the outset of the meeting, NIDM welcomed the participants and outlined the agenda of the meeting, which aimed to discuss the RFP and address queries from perspective bidders. Thereafter, a presentation on the RFP document including components, timelines, scope of work and major clauses etc. was made by the Project team.

3. Thereafter, the representatives of the consultancies raised their queries related to the RFP document.

4. While addressing the queries of the perspective bidders viz. SPA, Bhopal, E&Y, Alluvium, SECON, STS Global, RMSI, INRM and IRADE, the Chairman advised participants to carefully review the RFP document, as all necessary details were already provided in the RFP document. With regards to the queries on modifications/exemptions to the project timeline, evaluation criteria, weightage, fund release etc., it was clarified that suggestions for changes are not acceptable. These aspects are governed by the General Financial Rules (GFR), 2017 and therefore, the existing clauses, dates and timelines specified in the RFP will remain unchanged. However, specific concerns, if any, would be clarified via email.

5. At the end, it was reiterated that the submission of bid proposals in physical form should be sent by registered post as specified in the RFP. Any proposal received after the last date for accepting the bid proposals shall not be entertained.

6. The meeting ended with the Vote of Thanks to the Chair.

**Annexure**

**List of Participants of Pre-bid meeting held on 10.01.2024 (Hybrid mode)**

| <b>Sl.No.</b> | <b>Name</b>  |
|---------------|--|
| 1             | Shri. Surendra Thakur, Joint Director, NIDM (Chairperson)        |
| 2             | Dr. Garima Aggarwal, Senior Consultant, NIDM                     |
| 3             | Shri Arvind Kavia, Project Coordinator, GIZ-NIDM Project         |
| 4             | Ms. Unnimaya Balasundaran, Technical Assistant, GIZ-NIDM Project |
| 5             | Shreyesh Dwivedi, Technical Assistant, GIZ-NIDM Project          |
| 6             | Shri. Surajit Biswas, Deloitte                                   |
| 7             | Shri. Anand Madhukar, ESRI                                       |
| 8             | Dr. Tanushree Verma, Z4S   |
| 9             | Shri. Surajit Biswas, Infotech                                   |
| 10            | Shri. Shubham Sharma, RMSI                                       |
| 11            | Shri. Dipesh Saurabh, RMSI                                       |
| 12            | Jala Alora, Alluvium Group                                       |
| 13            | Ms. Sonal, SPA Bhopal  |
| 14            | Ms. Bina Shetty, WRI   |
| 15            | Ms. Krishnakali, RIKA  |
| 16            | Mr. Shubham Sharma, RMSI   |
| 17            | Mr. Darshan Parikh (CRDF), CEPT                                  |
| 18            | Mr. Umang- IPE Global, IPE Global                                |
| 19            | Ms. Neelakshi Rathore, E&Y                                       |
| 20            | Mr. Ankur Gupta , E&Y  |
| 21            | Mr. Hemanta Sarkar, Alluvium Group                               |
| 22            | Mr. Ankit, STS Global  |
| 23            | Mr. Sadaf Khan, SEEDS, India                                     |
| 24            | Mr. Ikshit Jain, E&Y   |
| 25            | Ms. Archana Hazarika   |
| 26            | Ms. Ambika, RIKA   |

- 27 Mr. Deepak Awari, SECON
- 28 Mr. Rakesh Vyas MB Analytics
- 29 Ms. Harika, GIFSY
- 30 Ms. Savita Khurana, RIKA
- 31 Ms. Ananya Bhatia, IRADE
- 32 Ms. Jasmine G, GCRS
- 33 Ms. Puja Singh, INRM
- 34 Ms. Lubaina Rangwala, WRI
- 35 Ms. Nayana Singh, SPA Bhopal
- 36 Mr. Ranjit, SECON