

NIDM/Printing/Committee /2013-14

Dated: 20/08/2013

Quotation/ tender

NIDM invites sealed tender/ quotation for empanelment of printers for printing of NIDM document /publications for a period of one year only from **DAVP and/ or Directorate of Printing (Govt. of India) empanelled printer** Specifications, quantity, and terms conditions are given below:-

S.N.	Publication	Suggested Specification
1	1.Training Module 2. Training Calendar 3. Disaster Report	<ul style="list-style-type: none"> ➤ Page Size:18cm X24.3 cm ➤ Front Cover and Back: 350 gsm imported art matt finished with thermal lamination and dippon pressure die creasing multi color printing. ➤ Inside Text Pages : 100 gsm imported art paper matt finished with multicolor printing (both side) ➤ Layout designing: Required; ➤ Binding : Perfect ,with lamination and creasing ➤ Special golden colour, Govt. of India emblem by foiling mode on front cover. ➤ No of pages : 150 nos and ± per leaf(2-pages) cost ➤ As per sample available ➤ No. of copy : 500
2	Books (Hard Cover)	<ul style="list-style-type: none"> ➤ Page size 15.7cm X24.8 cm ➤ Front Cover and Back: Hard Bound Binding (Star Board) with multicolor cover printing and lamination ➤ Book Jacket: 170 gsm imported art matt finished with thermal lamination. ➤ Text Pages: 100 gsm imported art paper matt finished with multicolor printing. ➤ No of pages : 200 nos and ± per leaf(2-pages) cost ➤ As per sample available ➤ No. of copy : 500
3	Books (Paper Back)	<ul style="list-style-type: none"> ➤ Page size 15.7 cm X24.8 cm ➤ Front Cover and Back: 350 gsm imported art matt finished, lamination with multicolor printing. ➤ Inside Text Pages : 100 gsm imported art paper matt finished with multicolor printing. ➤ Binding : Perfect ,lamination and creasing ➤ No of pages : 200nos and ± per leaf(2-pages) cost ➤ As per sample available ➤ No. of copy : 500



Towards a Disaster Free India

**National Institute of Disaster Management
(Ministry of Home Affairs)**

5 B, Indraprastha Estate, Ring
Road, New Delhi-110002

4	1. Booklet 2. Session Proceeding	<ul style="list-style-type: none">➤ Page Size: 21.5 cm X 28 cm➤ Front Cover and Back: 350 gsm imported art matt finished, lamination with multicolor printing➤ Inside Text Pages : 100 gsm imported art paper matt finished with multicolor printing➤ Layout designing: Required;➤ Binding : Center pin , lamination and creasing➤ Special golden colour, Govt. of India emblem by foiling mode on front cover.➤ No of pages : 50 nos and \pm per leaf (2-pages cost➤ No. of copy : 500
5	Journal Disaster & Development	<ul style="list-style-type: none">➤ Page Size: 18 cm X 24.5 cm➤ Front Cover and Back: 350 gsm imported art matt finished, lamination with multicolor printing➤ Inside Text Pages : 100 gsm imported art paper matt finished with single colour b/w➤ Layout designing: Required;➤ Binding : Perfect➤ Lamination : on cover➤ Editing Work : to be done by the publisher / printers➤ No of pages : 200 nos and \pm per leaf (2-pages) cost➤ No. of copy : 200
6	NIDM Newsletter	<ul style="list-style-type: none">➤ Size: 21.5cm x 28 cm➤ Total no. of pages : 12 \pm per leaf (2-pages) cost➤ Text paper Quality : 130 gsm Imported Art paper➤ Layout or designing : Required➤ Binding : Center Stitched➤ No. of copy : 1000
7	NIDM Directory	<ul style="list-style-type: none">➤ Size: 14cm x 21.5 cm➤ Total no. of pages : 200 \pm per leaf (2-pages) cost➤ Text paper Quality: 100 gsm Art paper single colour➤ Cover page : Multicolor , 300 gsm multicolour printing➤ Saperater : 130 gsm Imported Art Glossi➤ Layout or designing : Required➤ Binding : spiral➤ No. of copy : 1000

- ❖ Unit Cost of each item must be mentioned in the quotation.
- ❖ The Drum scanning, layout designing charges, if any, must be mentioned separately in the quotation.
- ❖ Taxes, if any, must be mentioned separately in the quotation.
- ❖ **Vendor should provide total cost of printing (both number and words)**
- ❖ **Vender should provide per leaf (2 pages each) cost for additional page**
- ❖ Printer shall provide soft copy of the final print version of the item along with hard copies to NIDM
- ❖ Sample of items to be printed can be seen at NIDM library.
- ❖ The prices and term and conditions which are mutually agreed upon shall remain valid for one year From the date of empanelment
- ❖ Sample paper & Print quality should be attaché with the quotation.
- ❖ NIDM reserves the right to reject / cancel the quotation(s) without assigning any reason.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, 5B, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and should be posted / couriered so as to reach the Institute on or before **4/9/2013 (before 5PM)**. Envelope containing quotation should be superscribed as "**Quotation for empanelment of printer**" Quotations shall be opened at **3 pm on 05/9/2013** at Institute's building. You are requested to depute only one representative during opening of quotations on specified time, place and date


(Mahipal Singh)
Administrative Officer