

To

NIDM/LIB/TM/01/2011-12

Dated: 8/11/2011

Sir/Madam

Quotation Letter

Sub: Printing of "Book Disaster Management in India"

It is proposed to print 2000 Copies of Book **Disaster Management in India**. Quotations are invited for designing and printing of books each having about 252 **pages (9.5"X 6.75")** size approximately specifications of printing are as under.

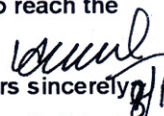
- (i) **Cover & Back pages**
300gsm imported Art Matt finished with lamination in Multi colour.
- (ii) **Inside Pages**
100gsm imported Art paper matt finished in Multi colour.
- (iii) **Binding**
Perfect with lamination and creasing
- (iv) **Layout and Designing Charges**, if any
- (v) **Tax if Any**
- (vi) **Additional specification**
 - a. Spot (UV) lamination on front cover
 - b. Special silver Colour, Govt. of India Embalm by foiling mode on front cover.

Note: (i) Quotation should be in Unit Cost

Essential attachments and Terms and Condition:

- (i) Quotations submitted should be valid for a minimum period of six months from date of Submission.
- (ii) Quotations should be free from cutting, erasing, etc.
- (iii) A minimum of two samples of book/documents printed in last five year
- (iv) All prices quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
- (V) We reserve ourselves unfetter right to reject any or all bidders without assigning any reasons thereof.
- (iv) All the bidders should indicate clearly quotation for Book "**Disaster Management in India**" on the top of the envelope.

Quotations, addressed to The Executive Director, National Institute of Disaster Management, IIPA Campus , IP Estate , Ring Road New Delhi-110002, Should be submitted in sealed envelopes along with the list of clients preferably / UN agencies so as to reach the Institute on or before 21st November,2011.


Yours sincerely,
(Arun Sahdeo)
Consultant