

NATIONAL INSTITUTE OF DISASTER MANAGEMENT  
(Ministry of Home Affairs)

INTERNSHIP

1. National Institute of Disaster Management (NIDM) invites applications from students pursuing Graduation/ Post graduation Degree/ Diploma (any discipline) for NIDM Internship in the field of disaster management. Interns will be inducted for a maximum period of 8-12 weeks and shall be open all year for the FY 2019. The selected interns will be given a certificate on successful completion of internship.
2. Interested candidates may apply through their respective Head of institutions/departments.
3. Complete filled in Application Form in the prescribed Performa, with requisite documents to be addressed to Executive Director and must reach National Institute of Disaster Management, Ministry of Home Affairs, 'A' wing, 4<sup>th</sup> Floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001. For application format and other details of internship, please visit NIDM's website [www.nidm.gov.in](http://www.nidm.gov.in)

Executive Director  
NIDM

**Detailed ToR along with Application format  
is placed below**

## Notice for Internship at NIDM

NIDM, with an objective to sensitize and orient students with the disaster management system and enable them to innovate and contribute new ideas and techniques to the subject of disaster risk reduction activities, has been admitting students from various Universities/Institutes for internship and masters/dissertation projects. This year also NIDM invites applications to admit students as interns.

### Details

- **Eligibility:** Students pursuing graduation, post graduation, Diploma, M.Phil courses shall be eligible, in general, for admission as Interns.
- **Duration:** Duration of internship will in general be 8 -12 weeks (3 months).
- **Logistic Support:** Interns will be provided with the necessary logistics support, i.e. office space and computer with internet facility.
- **Work Plan:** Interns shall be assigned tasks/ activities pertaining to the mandate of NIDM.
- **Opportunity to Interns:** Interns will be provided the opportunity to attend workshops, conferences and seminars, training programmes conducted during the period of internship.
- **Submission of Report:** The interns will be required to present an Internship Report to NIDM at the end of the internship in prescribed format. Interns may also be asked to make a presentation about their assigned activity(s).
- **Propriety of Report:** The report submitted by intern will be the sole property of NIDM and Institute is free to use its contents in any form of documentation. Although a copy of the report will be given to the intern/ concerned institution/ agency, who had sponsored the intern.
- **Certificate of Internship:** At the end of the internship, a certificate will be issued only to those who successfully complete the assigned work and submit their Report within the stipulated time of internship (except in very emergent situations/ conditions). In such emergent cases, Executive Director NIDM will be the competent authority to grant permission for late submission of report.
- **Selection Process:** The applications received for Internship will be reviewed by NIDM administration for the purpose on the basis of the qualification and experience of the candidates. The final decision shall be taken by the Executive Director, NIDM.
- **How to apply:** The interested and eligible students must send their applications, along with their CVs in the enclosed prescribed format, duly forwarded by nominating institution/ agency, to the **Executive Director, National Institute of Disaster Management, Ministry of Home Affairs, A-wing, 4th floor, NDCC-II Building, Jai Singh Road, New Delhi - 110001**. Such Internships are open all round the year.

**National Institute of Disaster Management**

**Ministry of Home Affairs  
(Government of India)**

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**APPLICATION FORM FOR INTERNSHIP PROGRAMME IN NIDM**

1. Full Name (Mrs/Ms/Mr.) :
2. Date of Birth :
3. Full Postal Address :  
for communication  
(including e-mail address)
4. Telephone No.
5. Educational Qualification:
6. Additional Qualifications :
7. Subjects of Specialization/Interest.:
8. Extra Curricular Activities:

I certify that the above information furnished by me is true to the best of my knowledge and belief.

Place:  
Date:

Signature:  
Name:

**Authentication of particulars furnished above by the Institute/University**

This is to certify that the information furnished by Mrs/Ms/Mr. \_\_\_\_\_  
in the form of application above is correct to the best of our knowledge.

Recommendations, if any. \_\_\_\_\_

**(Signature & Seal of Authorized Official)**

**Name & full address of the sponsoring institution**