



**Training of Trainers Programme
Incident Response System (IRS): Basic & Intermediate**

**September 17-20, 2018
Himachal Institute of Public Administration (HIPA)**

**Conducted by
National Institute of Disaster Management**
(Ministry of Home Affairs, Govt. of India)
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In collaboration with
Himachal Institute of Public Administration
Fairlawns, Shimla (HP) - 171012

Incident Response System (IRS) Training of Trainers: Basic & Intermediate September 17-20, 2018 HPIPA, Shimla

Context

India is vulnerable to a variety of natural and man-made disasters that hinder the country's growth. Disaster response management requires the existing administrative set up, and all other state holders to carry out a large number of tasks. The activities involved in response management would depend on the nature and type of disaster. It has been observed that in times of disaster, lack of coordination amongst various agencies. If the response is planned and the stakeholders are trained, there will be no scope for ad-hoc measures and the response will be smooth and effective. The objective of these Guidelines is to pre-designate officers to perform various duties as well as train them in their respective roles.

Realization of certain shortcomings in response and a desire to address the critical gaps led Government of India (GOI) to look at the world's best practices and in this pursuit a decision was taken to closely look at the Incident Command System (ICS) of United States of America which is High Powered Committee on disaster management constituted by the Government of India Identified ICS of US as are of the best Global practices for disaster response.

The ICS System was developed by US Forest Office (USFS) USA. NIDM has been working closely with USFS and USAID for building capacity to have effective disaster response and systematic India. In this context NDMA has also issued guidelines. State Government has started developing their state as IRS States and subsequently building their capacity.

What is Incident Response System

The complexity of incident management coupled with the need for multiagency and multi-functional involvement on incidents was the main rationale for the development of a single standard incident management system that can be used by all emergency response disciplines. This resulted in the development and implementation of Incident Response System (IRS). Some of the factors, which affect emergency management and influence such standardized system, are listed here. (Note that not all of these will apply to every incident)

- Multi-jurisdictional incidents
- Language and Cultural difference
- Shortages of resources requiring greater use of mutual aid
- Accountability requiring standard incident management system
- Greater life and property loss risk from natural and human caused disasters

The Incident Response System or IRS broadly refers to a management system to be used for incidents of various kinds and sizes such as earthquakes, floods, cyclones, landslides etc. or

emergencies caused by train accidents, epidemics. The system provides scope to organize various functions, tasks and staffs within the overall response process while emphasizing greater coordination and communication among different organizations involved. IRS as a system is flexible and adaptable to suit any scale of natural as well as man-made emergency/incidents. It can be useful for routine emergencies such as road and train accidents and for large, complex multi-jurisdictional disasters such as the recent tsunami. In fact, ICS as a management system draws its strengths from its applicability to different kind of incidents/disasters of varying scales. Through Incident Response System (IRS), the main intention is to transform the confusion during the early stage of an emergency situation into a well managed response process by providing answers to vital questions such as “who’s in charge?”

To develop capacity of the state governments for building disaster response system, NIDM is conducting Master Trainers Development Programme of this year on the IRS: Basic & Intermediate in the month of September 2018 at HPIPA, Shimla. In India, in case of disaster volume of affected people has always been very large and in times to come it would multiply manifold. IRS could help in building disaster response professionals.

The key target audiences for IRS training programmes are the personnel who are holding important administrative position and/or are likely to be involved in incident/emergency management. They include Relief Commissioners, District Magistrates, Additional District Magistrates, Sub-Divisional Magistrates, Faculties of State ATIs, Dy. SPs. SSP, etc. In addition to training of these key personnel, IRS is made integral part of Civil Servants Training Curricula so that all new recruits to IAS and other Central Group A services are exposed to various IRS concepts.

Programme Objective

Programme has been designed with following objectives:

1. To sensitize on disaster risk in India and its implication on sustainable development, with analysis of past & recent major disasters.
2. To provide information on international and national guidelines – treaties, frameworks, etc. – latest updates and interpretations for India.
3. To appraise on policies, planning - operational approaches and tools for disaster risk reduction.
4. To acquaint with the new and emerging issues like climate change adaptation, ecosystem approach, and mainstreaming into development planning.
5. To discuss on practical approaches of mainstreaming across sectors at state/district, local and national levels.

Who Should Attend

The Programme is specifically designed for the disaster emergency responders dealing with search and rescue, relief management distribution of relief materials, safe evacuation, etc. from various department of government with senior and middle level managers.

Participants from training Institute, NGOs, Private sector for UN are also welcomed as invitees to become master trainers.

Course Design:

Module A:-Principles & Features of Incident Response System

Module B:-Organization & Staffing Module

Module C:- Incident facilities.

Module D:- Incident Resource & Resource Management

Module E:- Organizing for Incidents &

Module F:- Incident & Event Planning

Methods

Lectures/ presentations, Group work/ discussion, Assignments, Experts–Panel discussion, Participatory methods, etc.

Venue

Himachal Pradesh Institute of Public Administration (HPIPA), Fairlawns, Shimla - 171012

Timings

Programme will start with registration at 9:30 a.m. on 17th September 2018 and will end on 20th September 2018.

Nomination/Participation

The special programme is designed for participation of 25-30 senior & middle level officials of state governments of Himachal Pradesh, Uttar Pradesh, Jammu & Kashmir, Punjab, Haryana and Uttrakhand. Nominations must reach the Course Director latest by 4th September 2018. Participants must ensure confirmation of acceptance of his/her nomination before proceeding on travel.

Evaluation of the Programme

Participants of the programme would be given an evaluation form for their inputs and suggestion regarding topics, resource persons, teaching methods, and other arrangements for future improvements in the course.

Certificate

A Certificate will be awarded to each participant on the successful completion of the programme.

How to reach HPIPA?

Himachal Pradesh Institute of Public Administration (HPIPA) is located at Fairlawns, Shimla, Himachal Pradesh. It can be reached by road and nearest railway station is Kalka.



LOCATION MAP OF HIPA

Organizing Team

Executive Director

Shri B. H. Anil Kumar, IAS

NIDM, New Delhi,

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Course Director:

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Sh. D. B. Kaith

R & D Officer

Disaster Management Cell

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For Further Details, Please Contact

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National Institute of Disaster Management (MHA, Govt. of India), New Delhi
Training of Trainers on Basic & Intermediate, Programme Incident Response System
(IRS)

Venue: HPIPA, Shimla, Himachal Pradesh

TRAINING PROGRAMME SCHEDULE
(17-20 September, 2018)

Day 1: September 17, 2018 (Monday)

Time	Session Theme	Resource Persons
09:30 – 10:00	Registration	NIDM
10:00 - 10:30	Welcome	Sh. D. B. Kaith, R&D Officer, Dm Cell, HPIPA
	About the Programme	Shri Shekher Chaturvedi, NIDM
	Inaugural Address	Director HPIPA
10:30 - 10:45	Tea Break	
10:45 – 11:45	Introduction to IRS	Shri P. B. Sharma, Fire Service & Master Trainer, Himachal Pradesh
11:45 – 13:00	Module A:-Principles & Features of Incident Response System	Shri Shekher Chaturvedi, NIDM
13:00 – 14:00	Lunch Break	
14:00 - 15:15	Module A:-Principles & Features of Incident Response System (Continued...)	Shri Shekher Chaturvedi, NIDM
15:15 - 15:30	Tea Break	
15:30 - 17:00	Module A:-Principles & Features of Incident Response System (Continued...)	Shri Shekher Chaturvedi, NIDM

Day 2: September 18, 2018 (Tuesday)

Time	Session Theme	Resource Persons
10:00 – 10:30	Review/Questions	
10:30 – 11:30	Module B:-Organisation & Staffing	Sh. Kewal Saizal, Master Trainer, Himachal Pradesh
11:30 - 11:45	Tea Break	
11:45 – 13:00	Module B:- Organisation & Staffing (Continued...) for Integrated Response	Sh. Kewal Saizal, Master Trainer, Himachal Pradesh
13:00 - 14:00	Lunch Break	
14:00 - 15:00	Module B:- Organisation & Staffing (Continued...) for Integrated Response	Sh. Kewal Saizal, Master Trainer, Himachal Pradesh
15:00 - 15:45	Module C:-Incident facilities	Shri Shekher Chaturvedi, NIDM
15:45 - 16:00	Tea Break	
16:00 - 17:00	Module C:-Incident facilities (Continued...)	Shri Shekher Chaturvedi, NIDM

Day 3: September 19, 2018 (Wednesday)

Time	Session Theme	Resource Persons
10:00 – 10:30	Review/Questions	
10:30 – 11:30	Module D:- Incident Resource & Resource Management	Shri Shekher Chaturvedi, NIDM Sh. M. Sharma, Master Trainer, Himachal Pradesh
11:30 - 11:45	Tea Break	
11:45 – 13:00	Module D: - Incident Resource & Resource Management (Continued...)	Sh. Shekher Chaturvedi, NIDM Sh. M. Sharma, Master Trainer, Himachal Pradesh
13:00 - 14:00	Lunch Break	
14:00 -15:00	Module D: - Incident Resource & Resource Management (Continued...)	Sh. Shekher Chaturvedi, NIDM Sh. M. Sharma, Master Trainer, Himachal Pradesh
15:00 - 15:45	Module E:- Organising for Incidents & Events	Shri M. Sharma, Master Trainer, Himachal Pradesh
15:45 - 16:00	Tea Break	
16:00 - 17:00	Module E:- Organising for Incidents & Events (Continued...)	Shri M Sharma Master Trainer, Himachal Pradesh

Day 4: September 20, 2018 (Thursday)

Time	Session Theme	Resource Persons
09:45 – 10:00	Review/Questions	
10:00 – 11:00	Module F:- Incident & Event Planning	Prof. Santosh Kumar, NIDM
11:00–11:15	Tea Break	
11:15 – 12:30	Module F: - Incident & Event Planning (Continued...) - Exercise	Prof. Santosh Kumar, NIDM
12:30 – 13:30	Lunch Break	
13:30 – 13:45	Evaluation	Participants
13:45 – 14:15	Summing Up	Prof. Santosh Kumar, NIDM
14:15 – 14:30	Valedictory Address	Director General, HPIPA
14:30 – 15:00	Tea Break	